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MEMORANDUM

TO: Mayor Holman and the Ludington City Council
FROM: John Shay, City Manager *JS*
DATE: November 10, 2017
RE: 2018 Budget Message

While tax assessments have finally begun to rise again, if only slightly, the unending need to replace old and worn out infrastructure and rising pension costs continue to challenge the City of Ludington's financial condition. In response to this, we have again prepared a 3-year budget to cover the years 2018, 2019 and 2020, even though the City Council is being requested to officially adopt only the 2018 budget. The City will continue to prepare 3-year budgets where we will re-evaluate all of our projections for both future revenues and expenditures in order to determine if they need to be changed.

The 3-year budget has allowed us to better project trends in our revenues and expenditures over the long-term, which would not be possible using a traditional one-year budget. Similar to the last several years, this budget has been difficult to prepare because of the projected challenges facing most of the City's major revenue sources. This has required the City to closely monitor all of the City's expenditures. At the outset of preparing the 3-year budget, we established the following objectives:

- **Maintain a 25% fund balance in the General Fund.** We are able to do this for 2018 (when excluding the one-time expenditures to design and construct the new fire station), 2019 and 2020 despite minimal revenue growth. However, the General Fund still does not have the capability to contribute significantly towards other infrastructure projects, such as repaving local roads. It should be noted that the bonds to construct City Hall will be paid off in 2019, which will free up about \$296,400 in the General Fund that can be used towards other expenditures.
- **Continue allocating funds for the repaving of local streets.** In order to comply with the Administrative Consent Order between the City and the MDEQ, the City will again have to replace undersized and outdated water mains in 2018. While the road is cut open, the City will also replace the sanitary sewer mains. This will result in the City completely repaving 1) Diana Street between North Staffon Street and North Washington Avenue; 2) North Washington Avenue between Diana Street and Resseguie Street; 3) Resseguie Street between North Washington Avenue and North Lavinia Street; 4) North Lavinia Street between Resseguie Street and Pere Marquette Street; 5) Pere Marquette Street between North Lavinia Street and North James Street; 6) North James Street

On the Shores of Lake Michigan

between Pere Marquette Street and Court Street; and 7) Fifth Street between South Washington Avenue and South Madison Avenue. These projects are estimated to total \$2,349,200 in engineering and construction costs. Water and sewer bonds will be issued to pay for this work.

It should be emphasized that the City will be receiving more revenue as a result of the increase in the state gas tax revenue. However, the increased revenue is still not sufficient to repave any local streets. It is barely sufficient to patch potholes and plow the snow. In order to repave any local roads, the General Fund or Major Street Fund must contribute to the Local Street Fund. Due to the limited funds in the General Fund, the Major Street Fund will contribute to the Local Street Fund.

- **Upgrade the water and sewer systems infrastructure in order to maintain compliance with the Michigan Department of Environmental Quality's requirements.** In order to avoid enforcement action and possible significant fines, the City entered into an Administrative Consent Order (ACO) with the MDEQ to address certain reliability issues at the water treatment plant and water-distribution system. The ACO requires the City to make substantial upgrades to the 47-year-old water treatment plant and to the water-distribution system in order to address these reliability issues. These upgrades include increasing the number of filters at the water treatment plant, changing the pretreatment system, installing a redundant raw water line and replacing the leaking roof and deteriorated siding. The water treatment plant project, which began in October 2016, is scheduled to be completed in May 2018.

The updates to the water-distribution system in 2018 include replacing old and undersized water mains under 1) Diana Street between North Staffon Street and North Washington Avenue; 2) North Washington Avenue between Diana Street and Resseguie Street; 3) Resseguie Street between North Washington Avenue and North Lavinia Street; 4) North Lavinia Street between Resseguie Street and Pere Marquette Street; 5) Pere Marquette Street between North Lavinia Street and North James Street; 6) North James Street between Pere Marquette Street and Court Street; and 7) Fifth Street between South Washington Avenue and South Madison Avenue.

With respect to the sewer system, the MDEQ issued a new National Pollutant Discharge Elimination System (NPDES) permit for the operation of the wastewater treatment plant (WWTP). The new permit contains some new limits for various chemicals, which the current 42-year-old plant cannot achieve on a consistent basis. Furthermore, the permit contains significantly stricter limits if the City does not relocate the outfall pipe, which conveys treated sewage from the WWTP to the former riverbed of the Pere Marquette River. The City has determined that it is significantly more cost effective to relocate the outfall pipe where the Pere Marquette River crosses under Pere Marquette Highway in order to reduce the cost to upgrade the WWTP. The upgrades to the WWTP include desludging the lagoons for the first time in 40 years, relining the lagoons, replacing the aeration equipment and clarifiers and installing a headworks system.

Related to the project to upgrade the WWTP, the City has decided to expand the capacity of the WWTP in order to handle biological oxygen demand (BOD) loading from a local industry. The City is currently working on a written agreement, which outlines how the local industry will contribute towards the cost of upgrading the WWTP to handle its BOD waste. We have already reached a tentative agreement on a new surcharge fee structure to more accurately recover the annual operating costs of treating this type of waste. The City's engineers are currently working on the design-engineering work. The project is expected to start in the spring of 2018 and take 18-24 months to complete construction. It is estimated that the total project cost is \$17,926,200, which will be financed with low-interest loans from Rural Development. In addition, the City was recently informed that it will receive a SAW grant (no local match) to pay for \$888,300 in design-engineering expenses for the WWTP project.

Further improvements to the sewer system in 2018 include updating the Rath Avenue lift station, which is the City's largest lift station, to provide the capability of bypassing the lift station in the event of a failure of the lift station, relocating the outfall pipe, which carries treated effluent from the WWTP to the Pere Marquette River, and replacing old sanitary sewer mains under 1) Diana Street between North Staffon Street and North Washington Avenue; 2) North Washington Avenue between Diana Street and Resseguie Street; 3) Resseguie Street between North Washington Avenue and North Lavinia Street; 4) North Lavinia Street between Resseguie Street and Pere Marquette Street; 5) Pere Marquette Street between North Lavinia Street and North James Street; 6) North James Street between Pere Marquette Street and Court Street; and 7) Fifth Street between South Washington Avenue and South Madison Avenue.

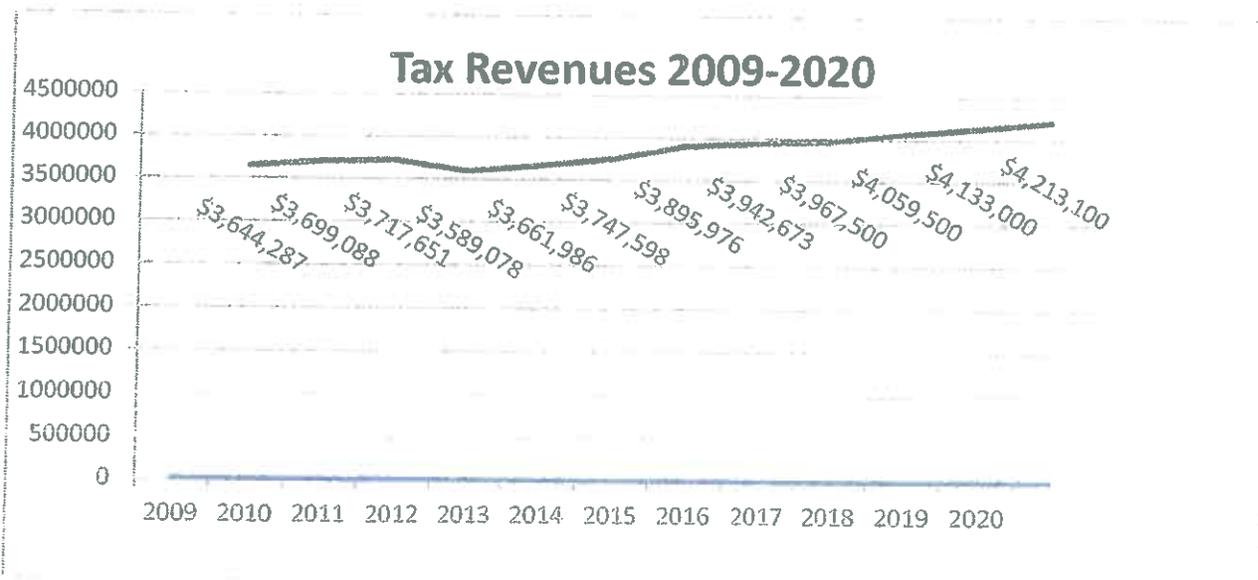
General Fund / Major Street Fund / Local Street Fund

Summary: The General Fund finances the operations and personnel in City Hall, the Police Department, the Fire Department, a good portion of the Department of Public Works, a portion of the Recreation Department, sidewalk repairs, beach maintenance and beach patrol, City Council, Elections, City Attorney, streetlights, a portion of the downtown maintenance expenses, and the cemetery and parks. Rising pension costs are expected to put a significant amount of strain on the General Fund for the foreseeable future.

General Fund Revenues

The proposed 2018 budget reflects a \$137,400 increase, or a 2.4% increase, in General Fund revenues from 2017 to 2018 when excluding the one-time revenues from the sale of bond proceeds and the sale of City-owned downtown property associated with the construction of the new fire station. Tax revenue will increase by \$92,000, building permit revenue will decrease by \$2,600, total intergovernmental revenues will increase by \$75,000 (state revenue-sharing payments and other grant funds) and total refunds and reimbursements will decrease slightly.

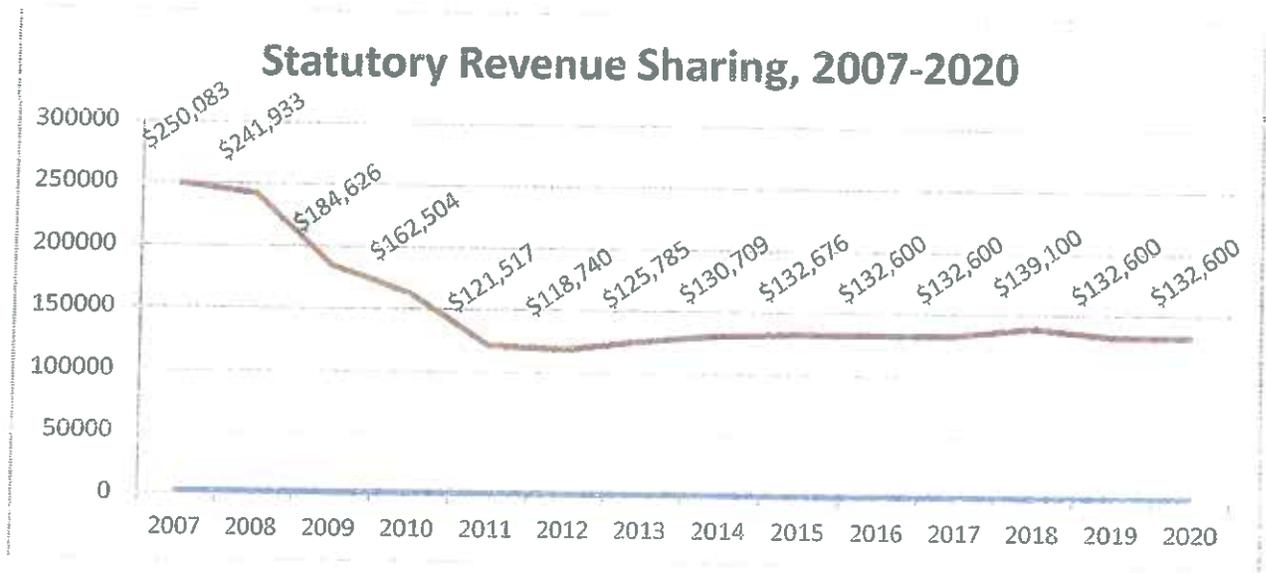
Tax Revenues: The 3-year outlook for revenues in the General Fund will remain challenging. We are projecting that total tax revenue, which is the General Fund's largest revenue source, will rise by \$92,000 or 2.3% from 2017 to 2018. The small increase in tax revenue for 2018 is largely due to the small increase in the City's SEV and taxable values and the expected redevelopment of the Bowling Alley Block. We expect tax revenues to increase by \$73,500 in 2019 and increase by \$80,100 in 2020.



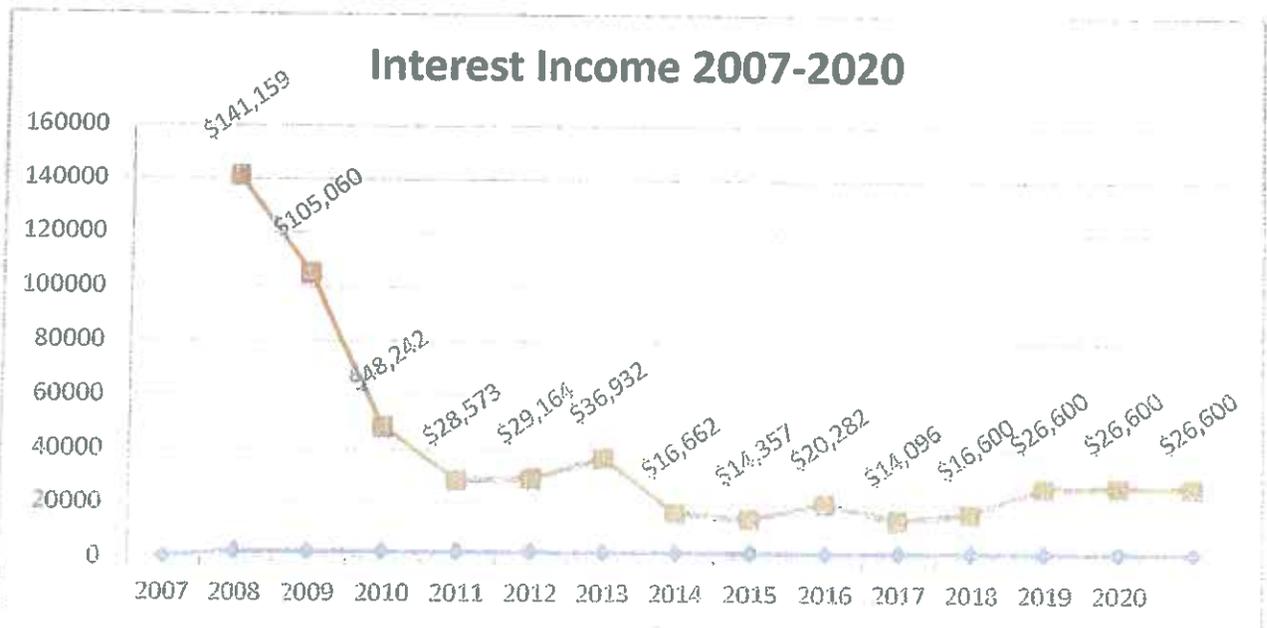
Revenue Sharing: Revenue-sharing payments from the State of Michigan are the second largest source of revenue for the General Fund. Revenue sharing comes from two sources. The first source is from the Michigan Constitution. These payments are protected from cuts by the State Legislature unless the constitution itself is amended by the voters. In 2018, the City budgeted to

receive \$625,000 (up from \$600,000 in 2017) in revenue sharing from the constitutional source based on the State's most recent estimates. This amount is used to help fund operational costs.

The second source is from state statute. As you are probably aware, this revenue had been decreasing over the years, but has recently begun to rebound. However, it is still at a level representing about one-half of the amounts the City used to receive about 10 years ago. This significant historical reduction in revenue-sharing payments has reduced the ability of the General Fund to contribute towards local street paving and other capital-improvement projects. The history of these payments is as follows:



Interest Income: The drop in interest rates has had a significant adverse impact on all of the budgets, including the General Fund. The General Fund received the following amounts in interest income:

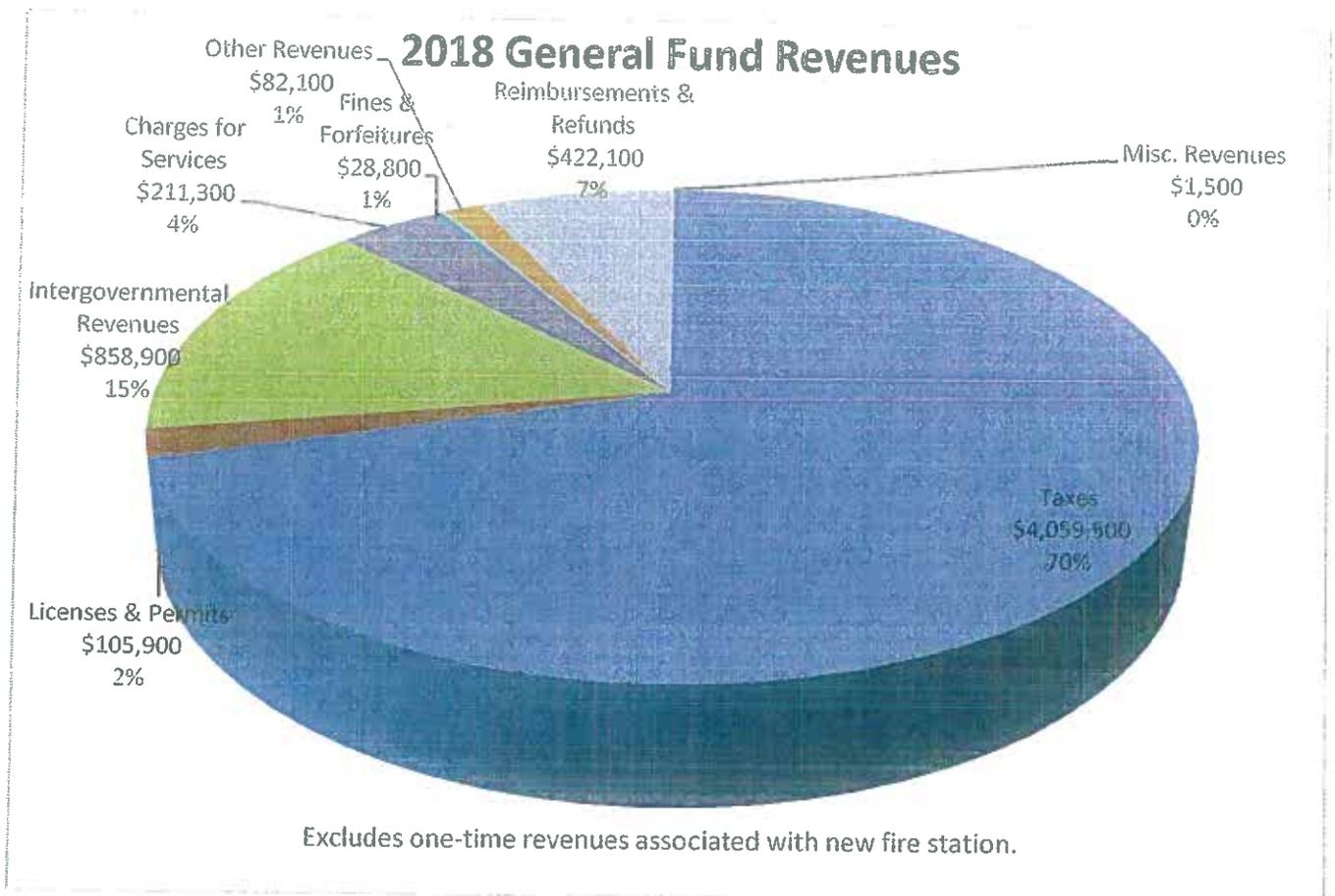


We expect to receive only \$26,600 in interest income^{**} each year in 2018, 2019 and 2020. Interest rates are beginning to slowly increase.

Fee-Based Revenue: In response to the declines in the General Fund's major revenue sources, the City increased the following fees in 2010: grave sales, grave openings, parking fines, boat-ramp fees, and community room rental fees. The proposed 2013 budget reflects no changes to these fees.

The City Council approved starting a new rental-inspection program. A new Rental Inspection Fund, which is separate from the General Fund, has been set up to finance this program. It is the goal of this program that revenues and expenditures will approximately equal each other after the first three years of this program. We will continue to evaluate the fees to achieve this break-even goal.

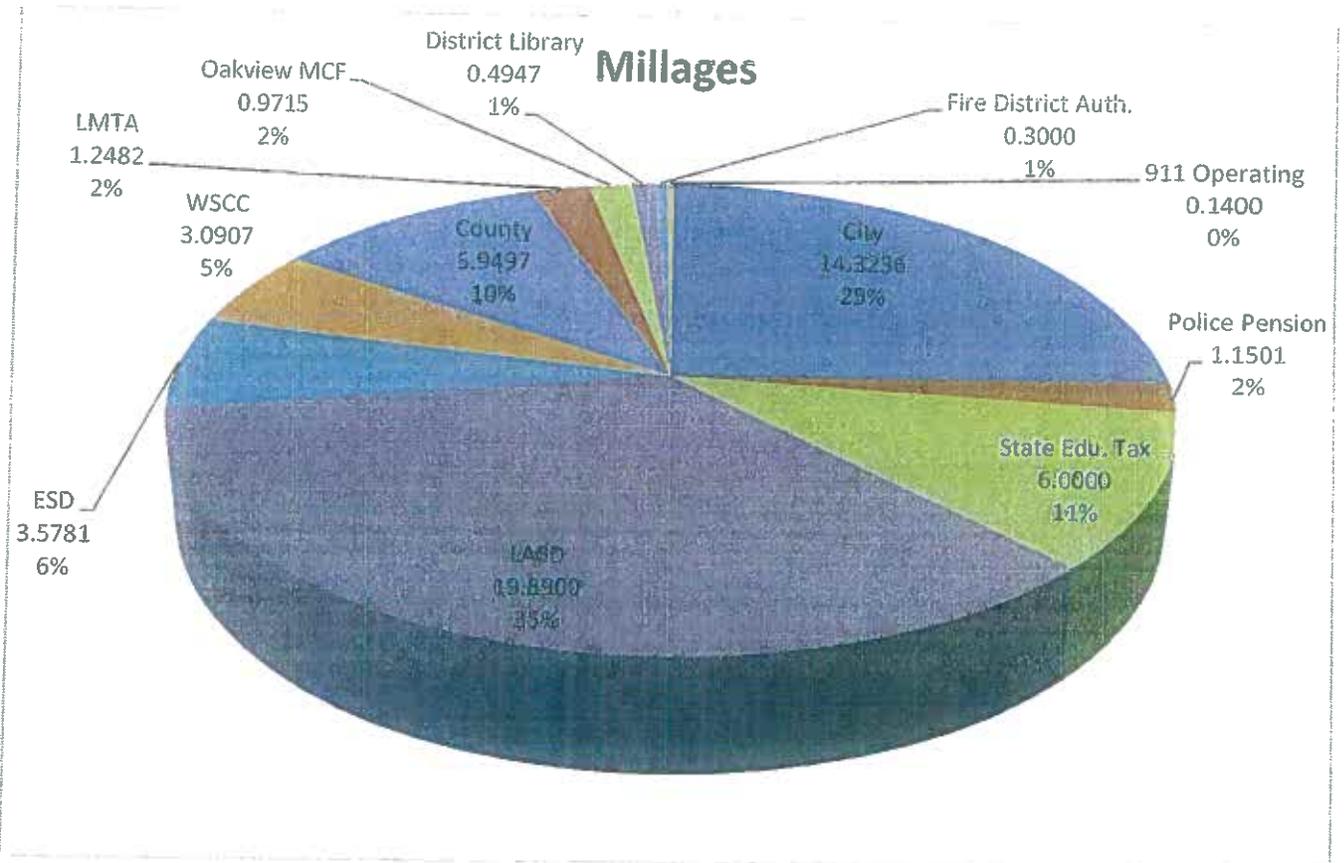
Overall General Fund Revenues: The following pie chart further explains the sources of General Fund revenues:



- **Tax Revenues** include real and personal property taxes, Industrial Facility Taxes, OPRAS, and penalties and interest fees on late payments.
- **Licenses & Permits Revenues** include cable television franchise fee payments from Charter Communications and building permit fees.
- **Intergovernmental Revenues** include various federal and state grants, constitutional and statutory revenue-sharing payments, liquor license fees, and payments from the Ludington Area School District for the School Resource Officer.
- **Charges for Services Revenues** include special land use application fees, special events fees, code-enforcement fees, sale of cemetery lots and grave openings, sale of yard waste and bulky item stickers, and daily and seasonal boat ramp stickers.
- **Fines & Forfeitures Revenues** include fees in OUIL and other criminal cases and parking fines.
- **Other Revenues** include interest income and payments from residents towards sidewalk repairs.
- **Reimbursements & Refunds Revenues** include administrative fees charged to other City funds and other minor reimbursements.
- **Miscellaneous Revenues** include donations towards the cost of Movies in the Park. The pie chart does not include (in 2018 only) the sale of the two City-owned parcels in the

Bowling Alley Block and the sale of bond proceeds to finance the construction of the new fire station.

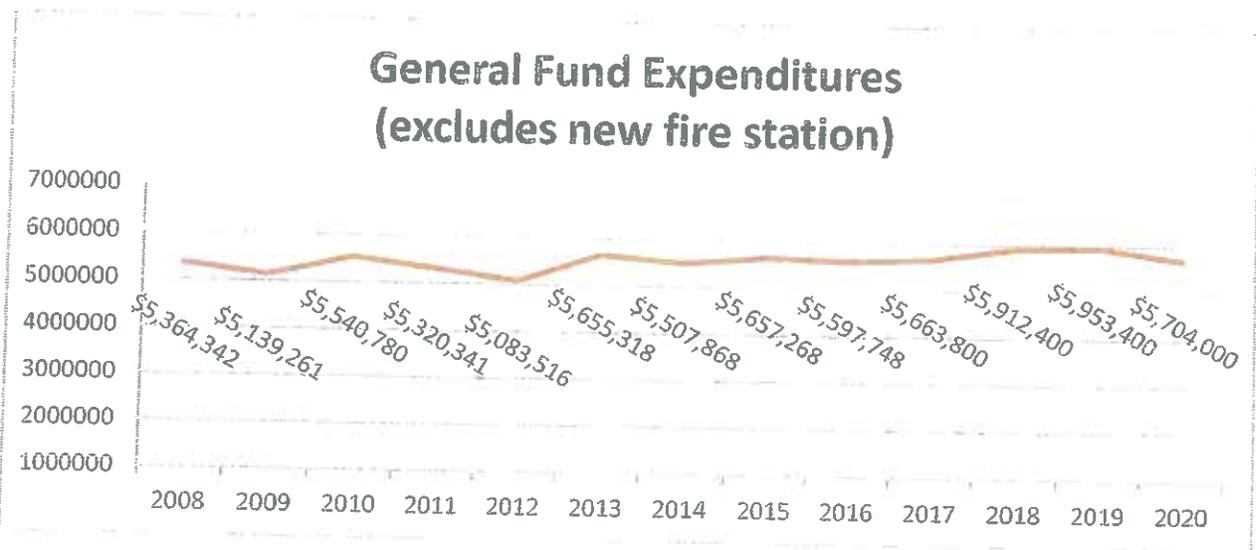
Millage Rates: It is important to note that the City collects taxes for numerous taxing jurisdictions. As seen below, the City keeps only about 25% of the taxes it collects for operating and garbage-collection expenses. The remaining 75% of the taxes are sent to the various taxing jurisdictions, such as the Ludington Area School District, Mason County (including, for example, the Senior Center millage), and LMTA, to name a few. It should be noted that the DDA millage of 1.6057 mills is excluded from the pie chart below, as it only applies to the relatively small number of parcels in the downtown area.



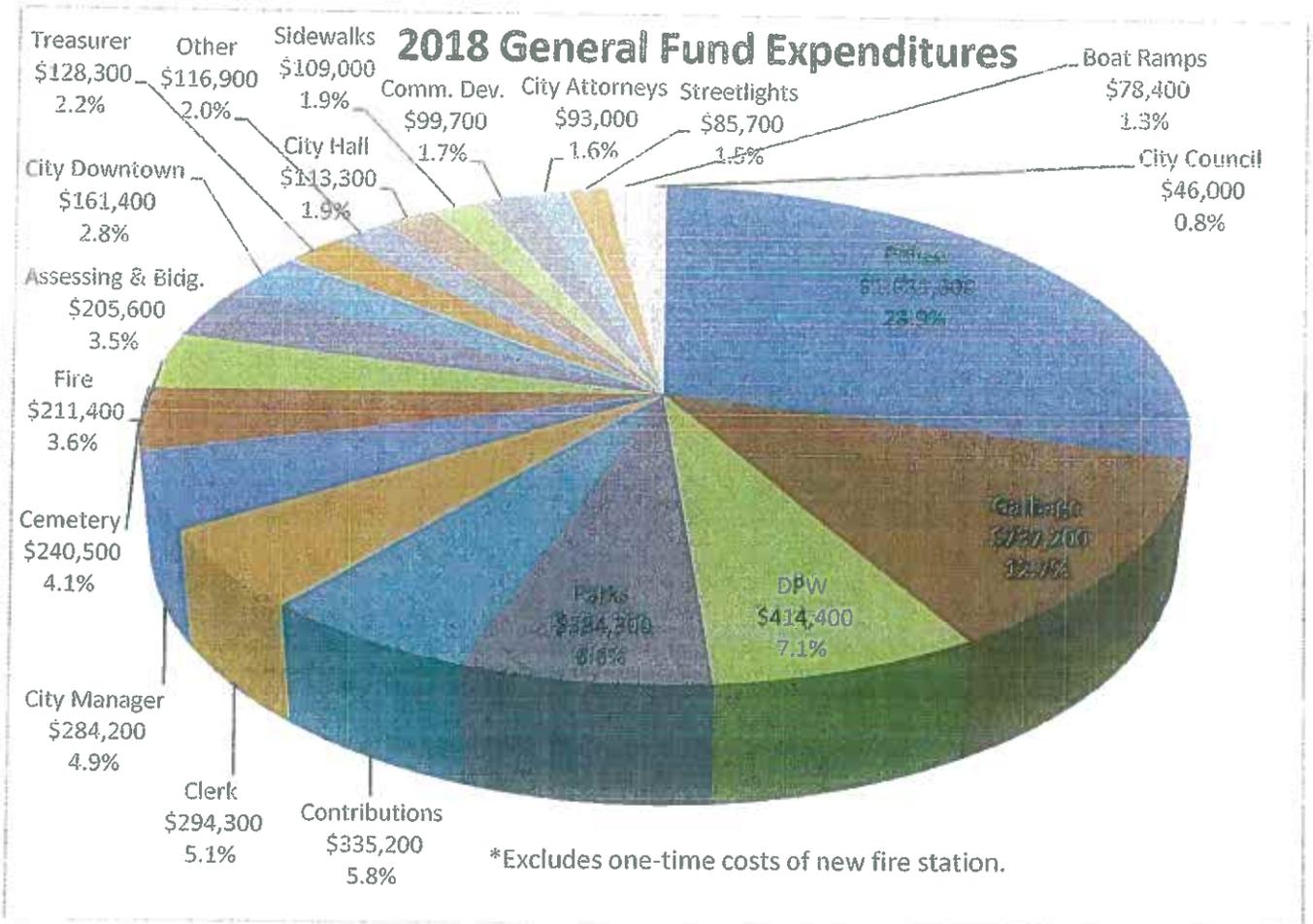
General Fund Expenditures

With such a small increase in General Fund revenues, the City has tried to minimize its expenditures while still providing funding for all of the services that it currently provides. Therefore, total General Fund expenditures will increase by only 4.4% from 2017 to 2018 (excluding the one-time cost to construct the new fire station). Other significant factors include hiring a new police officer to account for the Ludington Area School District paying for a full-time School Resource Officer for the nine-month school year with the City paying the remaining three months, assuming a 2% annual increase in electrical rates, \$10,000 to replace downtown sidewalks, \$35,000 to purchase a new columbarium at the cemetery, \$28,500 to replace the existing 10-year-old in-car audio/visual system in all five Police Department patrol vehicles, \$109,100 in sidewalk repairs and \$51,700 in increases in fringe-benefits costs. MERS, which manages the pension system for all employees except the police officers, has revised its actuarial assumptions that will result in increases in pension costs of about \$50,000 per year through at least 2021. This will affect most of the City's budgets, as personnel-related costs consume the majority of most of the City's budgets.

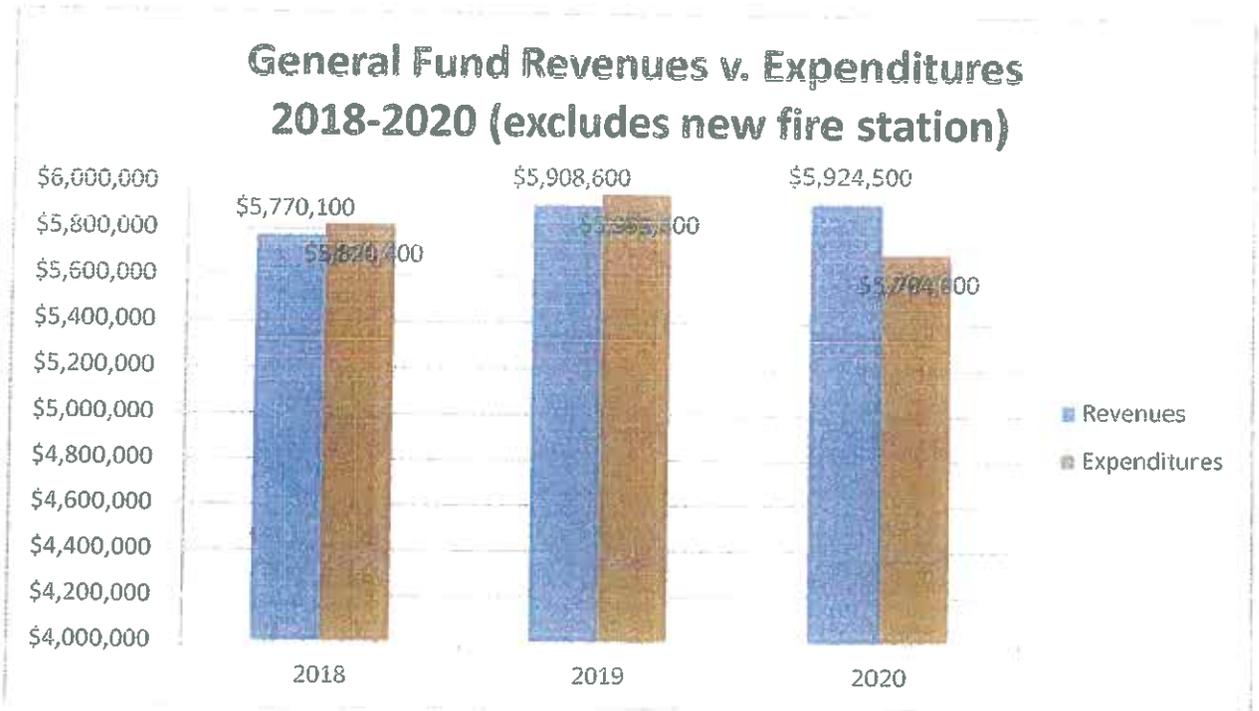
As you can see below, the proposed 2018 General Fund budget has remained relatively constant over the last several years:



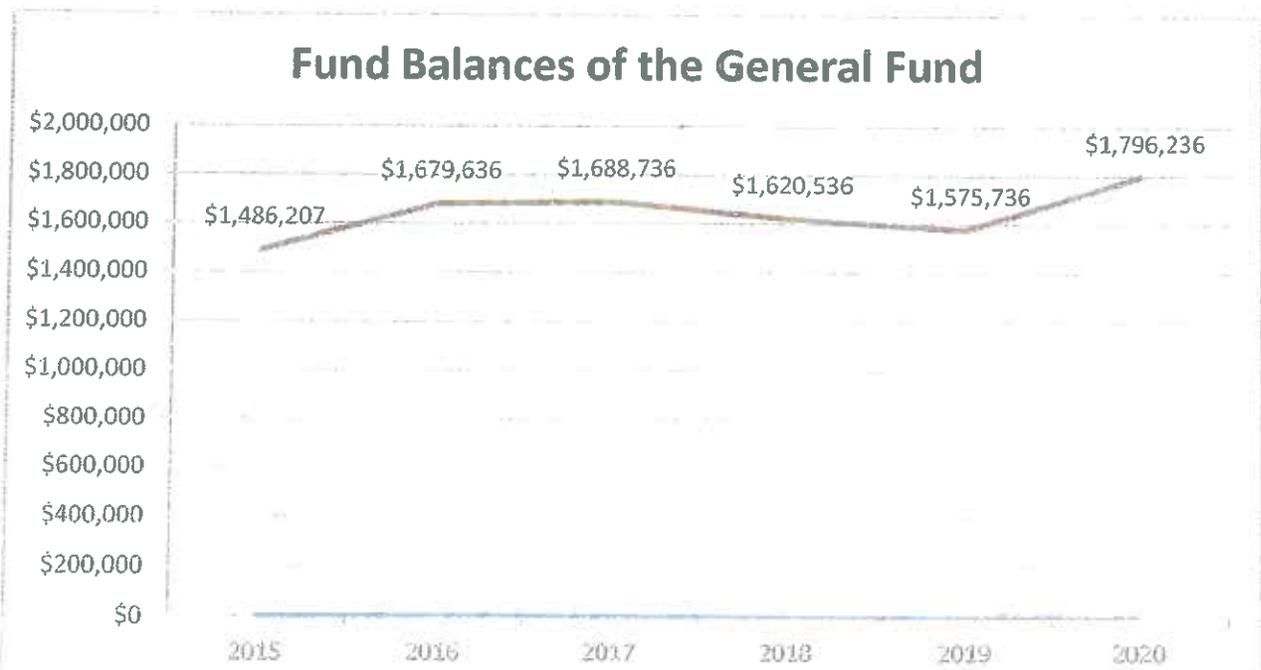
General Fund expenditures are allocated as follows:



When General Fund revenues and expenditures are compared, the expenditures exceed the revenues in 2018 and 2019. Revenues are expected to be greater than expenditures in 2020 since the last bond payment (\$296,400) for the City Hall construction will be paid off in 2019.



The City's fund balance is expected to change as follows:



Wages: The 2018 budget reflects wage increases of 2% for regular full-time and part-time non-union employees. While the budget assumes 2% wage increases in 2019 and 2020, any wage increases in 2019 and 2020 for non-union employees and for those union employees whose contract has expired will be based on the condition of the City’s budget at that time and the results of negotiations with the unions. It should be noted that the labor contract for the police officers expires on December 31, 2019, and the labor contract with the SEIU union expires on May 31, 2019.

Health Insurance: The City implemented a “hard cap” system to manage health-insurance costs as follows:

	<u>Employees Hired Before June 1, 2011</u>	<u>Employees Hired On or After June 1, 2011</u>
Single Plan:	\$7,116.36	\$6,678.43
Two-Person Plan:	\$16,422.38	\$14,889.62
Family Plan:	\$19,706.85	\$18,064.61

This means, for example, that the City’s payment towards premiums, taxes, fees and HSA deductibles will not exceed \$19,706.85 for a City employee hired before June 1, 2011 who is enrolled in a family plan. If the premium, taxes and fees are less than the hard cap, then the City will deposit the difference into the employee’s HSA account. If the premium, taxes and fees are more than the hard cap, then the employee must pay the difference. The hard cap will increase each year by the same Consumer Price Index (CPI) used by the State of Michigan to establish its hard caps. For 2018, the hard cap will increase 3.4%. The hard-cap system will provide the City with budget certainty in that the City will know each year how much it will allocate towards health-insurance expenses. Since these hard caps are slightly higher than the State’s hard caps, the City Council recently adopted a resolution to “opt out” of PA 152.

The premiums for the City’s existing health-insurance plan with Blue Cross Blue Shield (BCBS) will increase an average of about 15% effective January 1, 2018. Since this increase is larger than the increase to the annual hard caps, the City will be depositing less money into employees’ HSA accounts resulting in significantly more out-of-pocket costs to employees (over \$7,500 in some cases) or, in many cases, employees may have to pay for a portion of the premium in addition to the City not contributing any funds into their HSA accounts. The City is working with BCBS to provide other plans that may be more affordable to employees. Priority Health declined to provide a quote to the City to provide health insurance.

It should be noted that most other types of fringe-benefits, such as life insurance, long-term disability, vision insurance and unemployment compensation will remain the same or change less than 1%.

With respect to pension costs, MERS, which manages the pensions for all City employees, except police officers, had previously announced changes to the actuarial assumptions that it uses to calculate the costs of its pension plans that it offers to municipalities throughout Michigan. For example, it reduced its assumed rate of investment return from 8.0% to 7.75% and is now

using a new mortality table to reflect that retirees are living longer and, thus, collecting pension benefits for a longer period of time. In short, beginning in 2017, the annual pension cost charged to the City will increase by about \$50,000 each year through at least 2021.

The City began to address this pension issue by negotiating a change in the pension benefits for SEIU-represented employees and non-union employees. Effective January 1, 2017, the pension benefits were “bridged” down from a 2.5% multiplier to a 2.25% multiplier for those employees hired before June 1, 2011. For those employees hired on or after June 1, 2011, their multiplier is only 1.7%, and they also contribute 5% of their wages to the pension plan. These changes have reduced the City’s annual required payments to MERS. While MERS has reduced the annual payments that the City is required to pay, the City has continued to make annual payments at the same level as previous years in order to reduce the unfunded accrued liability in the pension fund.

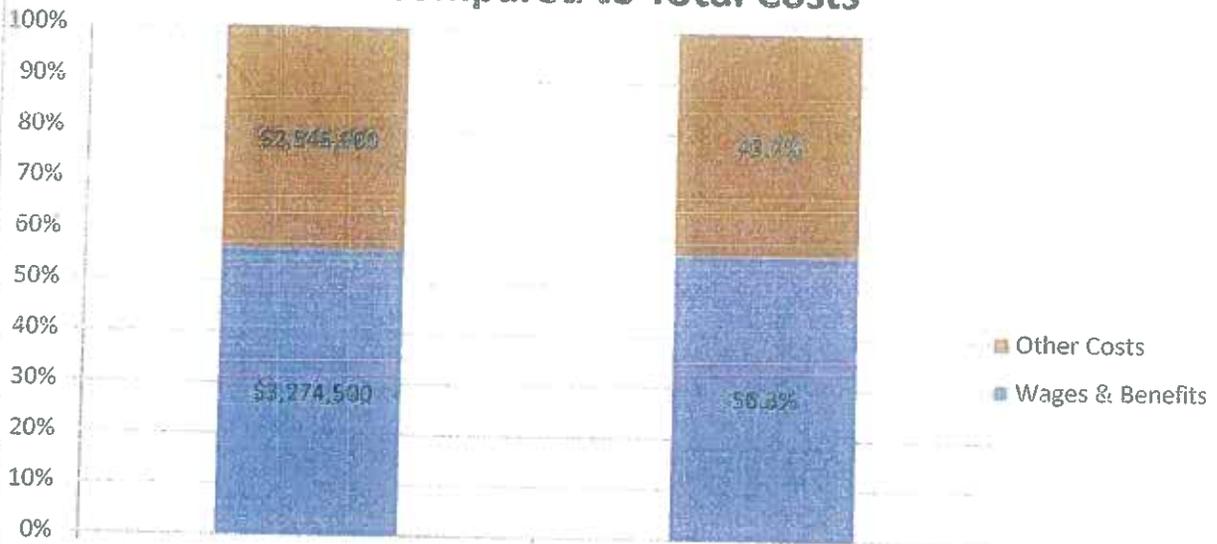
With respect to the costs associated with the police pension, the City previously negotiated new minimum retirement age limits and more specifically defined “final average compensation” in the police union contract in an effort to reduce these pension costs.

The pension costs, along with workers’ compensation costs, have caused the fringe-benefit cost (as a percentage of wages) to increase as follows:

2015	57.2%
2016	67.0%
2017	69.8%
2018	71.4%

This will have a significant negative impact to the City’s budget and will result in expenditures exceeding revenues in many of the City’s funds if the City does not take any action to address this issue.

2018 General Fund Wage & Benefits Costs Compared to Total Costs



Total costs exclude one-time cost of new fire station. Wage & Benefits costs exclude other personnel-related costs, such as health insurance reimbursement payments, training costs, etc.

Personnel Changes: The proposed 2018 General Fund budget reflects hiring one new full-time police officer to reflect the Ludington Area School District's decision to increase its funding for the School Resource Officer from two days per week to five days per week during the school year. The budget also includes funding for six seasonal employees (one at the cemetery, two at DPW and three at Parks). This represents the same level as in 2017, as the City is no longer contracting out the mowing of grass on City-owned property. The budget reflects maintaining one part-time clerical employee for the proposed rental-inspection program.

Contributions to Street Funds: The City's street budgets are divided between two funds: Major Street Fund and the Local Street Fund. The major streets include the state trunklines, such as Ludington Avenue, South James Street and Lakeshore Drive, as well as higher-traffic roads, such as Washington Avenue, Tinkham Avenue, Bryant Road and North Staffon Street. The local streets include all other residential streets in the City.

As has been the case for the last several years with insufficient revenues from the state gas tax, the Local Street Fund is not self-sufficient and would run out of money without any contributions from the General Fund. In fact, the Local Street Fund would have a negative fund balance by the end of 2019 without contributions from either the General Fund or the Major Street Fund. Therefore, the Major Street Fund budget reflects contributing \$207,300, \$150,000 and \$150,000 to the Local Street Fund in 2018, 2019 and 2020, respectively. Given the challenging revenue situation in the General Fund, the General Fund will not be able to make contributions to the Local Street Fund.

Since a significant amount of road work will be completed in 2018 as part of the Rural Development-financed project to replace water mains and sewer mains, the Major Street Fund and Local Street Fund budget will not pay for any road work in 2018. Funds are being accumulated to pay for road work in 2019 and beyond when Rural Development funds are no longer available.

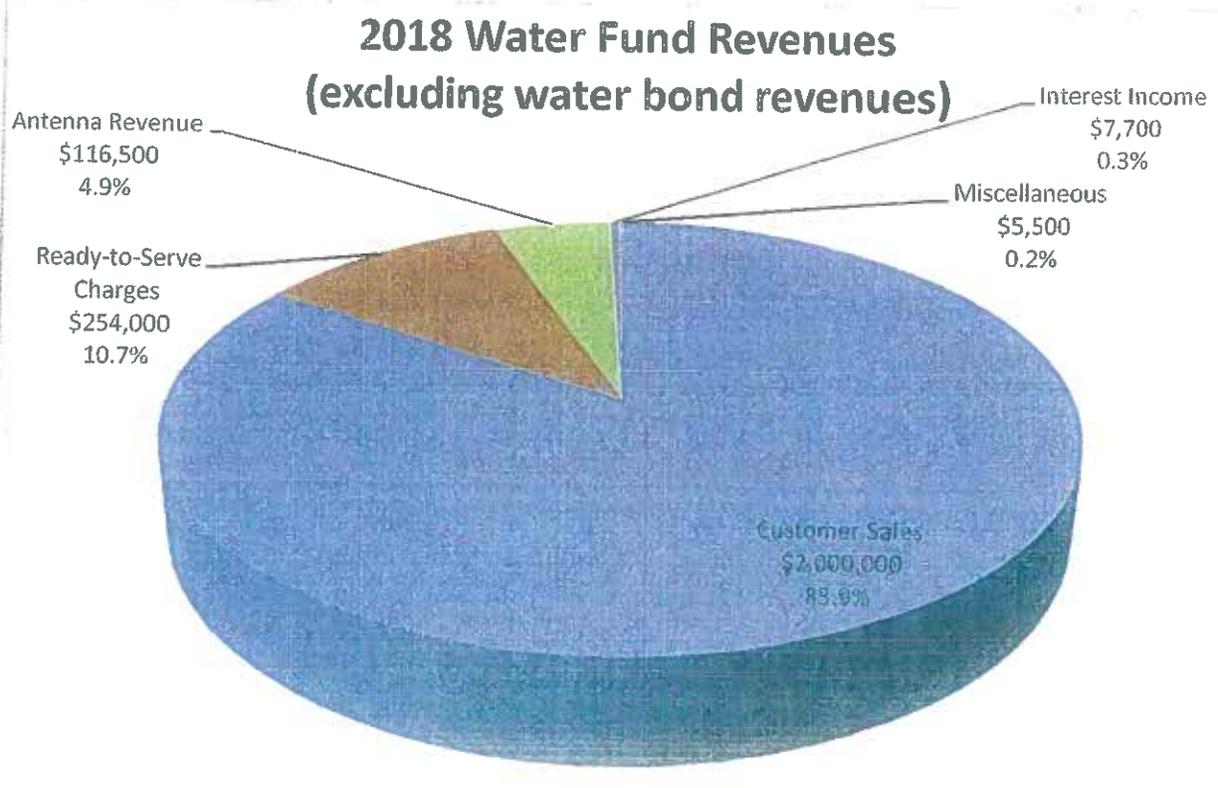
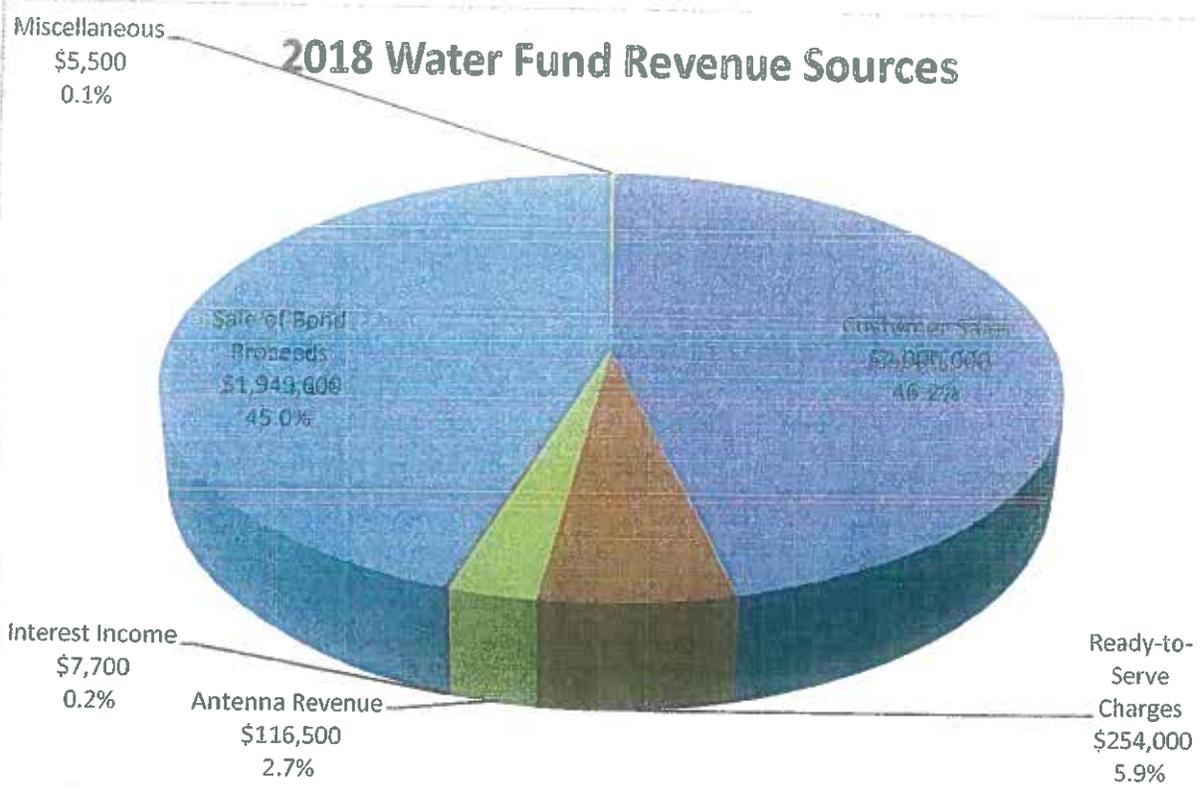
Water & Sewer Funds

Summary: The City has begun the process to upgrade its water and sewer systems, as mandated by the MDEQ. Increases to the water and sewer rates will be used to meet operational expenses, capital expenses and the debt service that will be generated when the City issues bonds to comply with the MDEQ's directive to upgrade the water and sewer systems.

Revenues

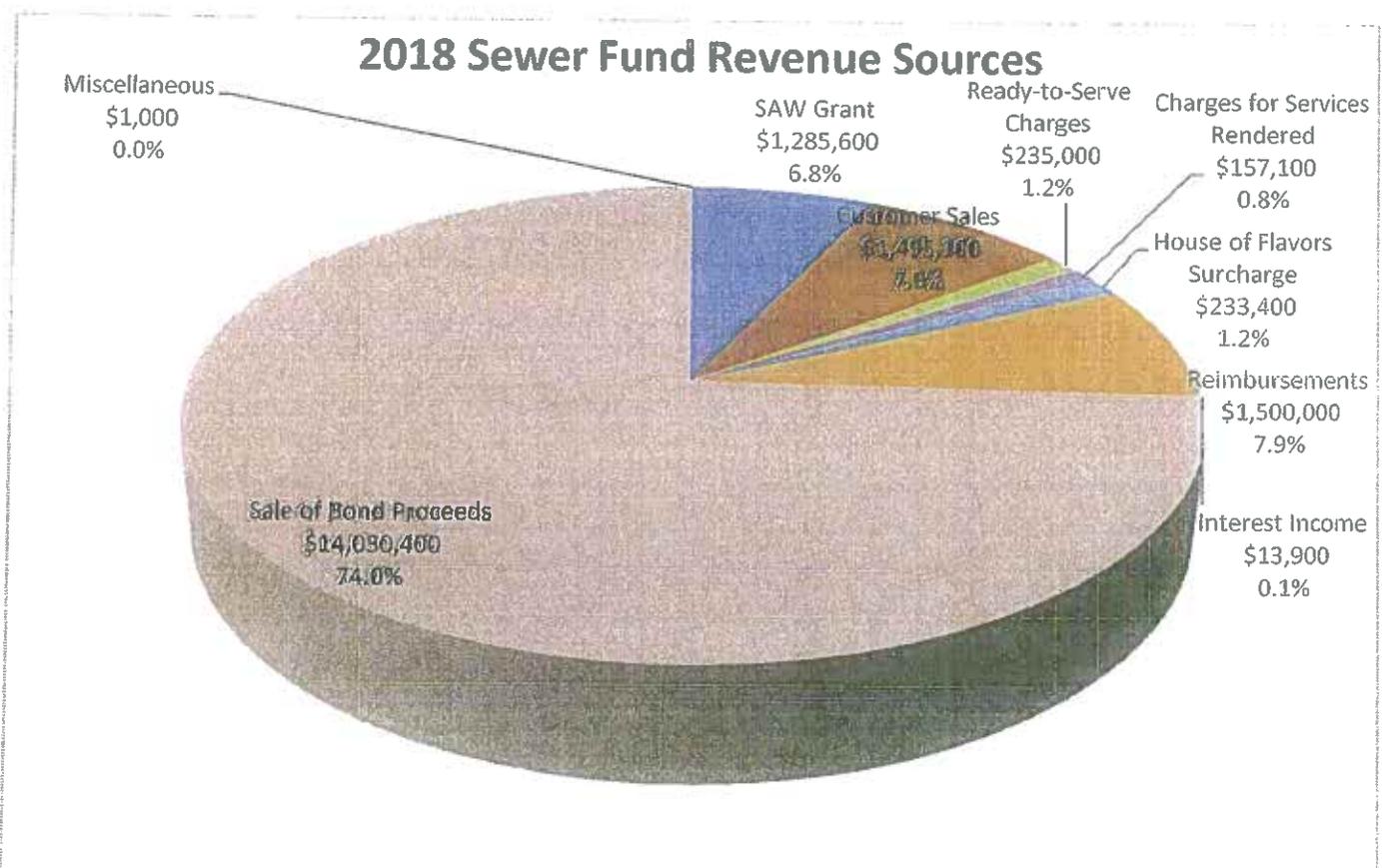
Water Fund: Excluding the monies from the bond issues that will pay for the upgrades to the water treatment plant and water distribution system, about 84% of the Water Fund's revenues come from the water rate charged to users of the water system. Another 11% comes from the fixed readiness-to-serve charges that are charged to each user on a quarterly basis. The changes in the water rate and water readiness-to-serve charges in 2018 will result in an approximately \$3.82 increase to an average resident's quarterly water bill. The City is also experiencing significant increases in revenues due to the sale of water to Michigan Power, which has become the City's largest water customer. The budget reflects similar increases to the water rate in 2018 and an approximately 3% increase in 2019 to pay for the MDEQ-mandated upgrades to the water treatment plant and water-distribution system. As previously stated, these increases would be significantly higher if the City did not sell water to Michigan Power. Even with these increases, the City will have some of the lowest water rates in the West Michigan region.

Illustrated below are the Water Fund revenue sources both including the sale of bonds for the water system work in 2018 and without the sale of such bonds in order to show a more typical year.

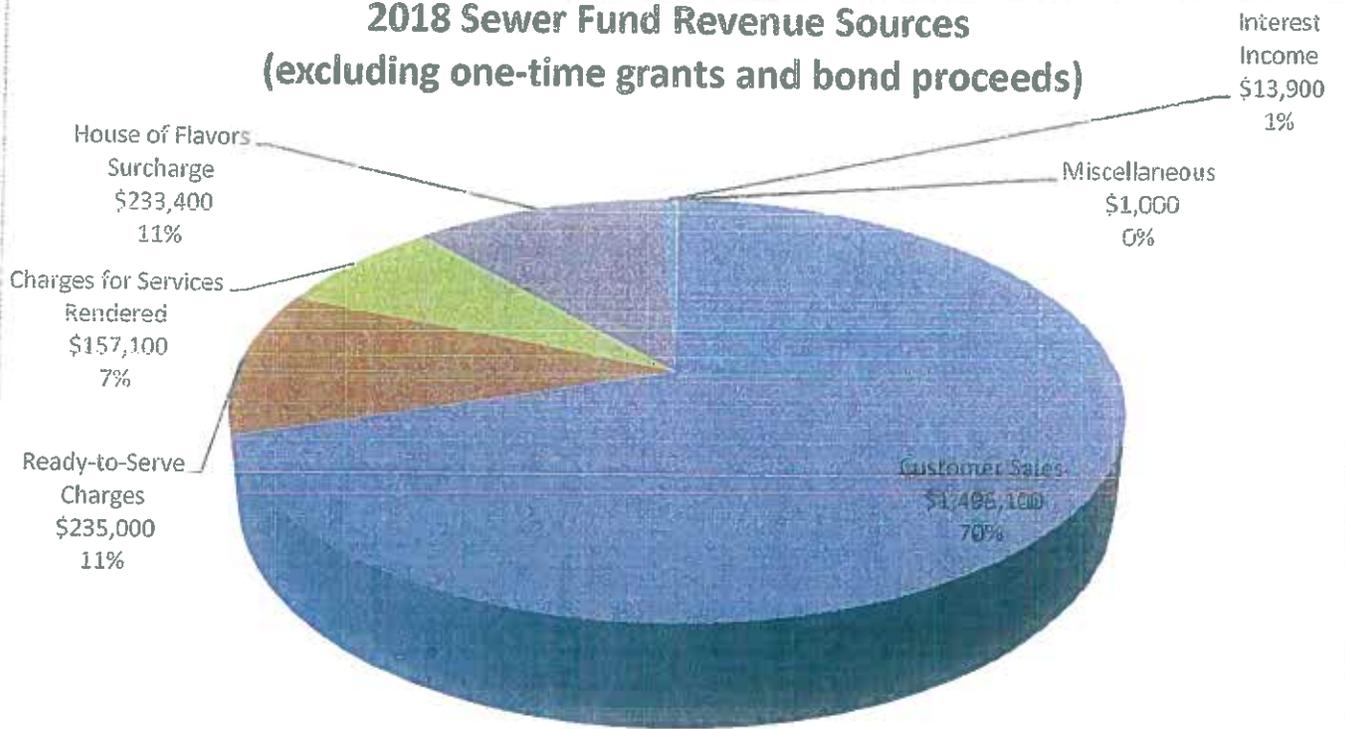


Sewer Fund: Excluding one-time grant revenue and bond proceeds, about 70% of the Sewer Fund's revenues come from the sewer rate charged to users of the sewer system. Another 11% comes from the fixed ready-to-serve charges that are charged to each user on a quarterly basis. An additional 11% comes from a surcharge charged to House of Flavors to treat its waste at the wastewater treatment plant. The changes in the sewer rate and sewer ready-to-serve charges in 2018 will result in an approximately \$15.29 increase to an average resident's quarterly sewer bill. The budget reflects an approximately 3% increase in 2019 to pay for the upgrades to the wastewater treatment plant and sewer-collection system, which are required due to the new NPDES discharge permit issued by the MDEQ. Even with these increases, the City will have some of the lowest sewer rates in the West Michigan region.

Illustrated below are the revenue sources for the Sewer Fund in 2018 and in a more typical year when one-time revenues, such as grants and the sale of bond proceeds, are excluded.



2018 Sewer Fund Revenue Sources (excluding one-time grants and bond proceeds)

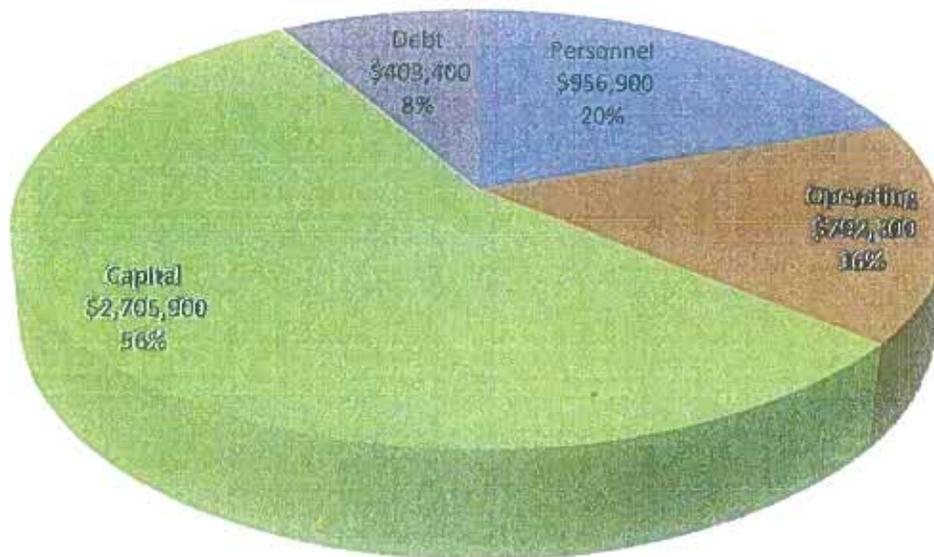


Expenditures

Water Fund: The budget reflects the same wage proposals, health-insurance contributions and assumptions in electrical costs, as outlined above in the General Fund. The Water Maintenance budget, which covers the costs to the City's water-distribution system, reflects spending \$756,300 in 2018 to pay for engineering and construction costs associated with replacing undersized water mains and the resulting repaving of the streets, as identified in the MDEQ-mandated 2014 Reliability Study. As stated above, these water mains are located under 1) Diana Street between North Staffon Street and North Washington Avenue; 2) North Washington Avenue between Diana Street and Resseguie Street; 3) Resseguie Street between North Washington Avenue and North Lavinia Street; 4) North Lavinia Street between Resseguie Street and Pere Marquette Street; 5) Pere Marquette Street between North Lavinia Street and North James Street; 6) North James Street between Pere Marquette Street and Court Street; and 7) Fifth Street between South Washington Avenue and South Madison Avenue.

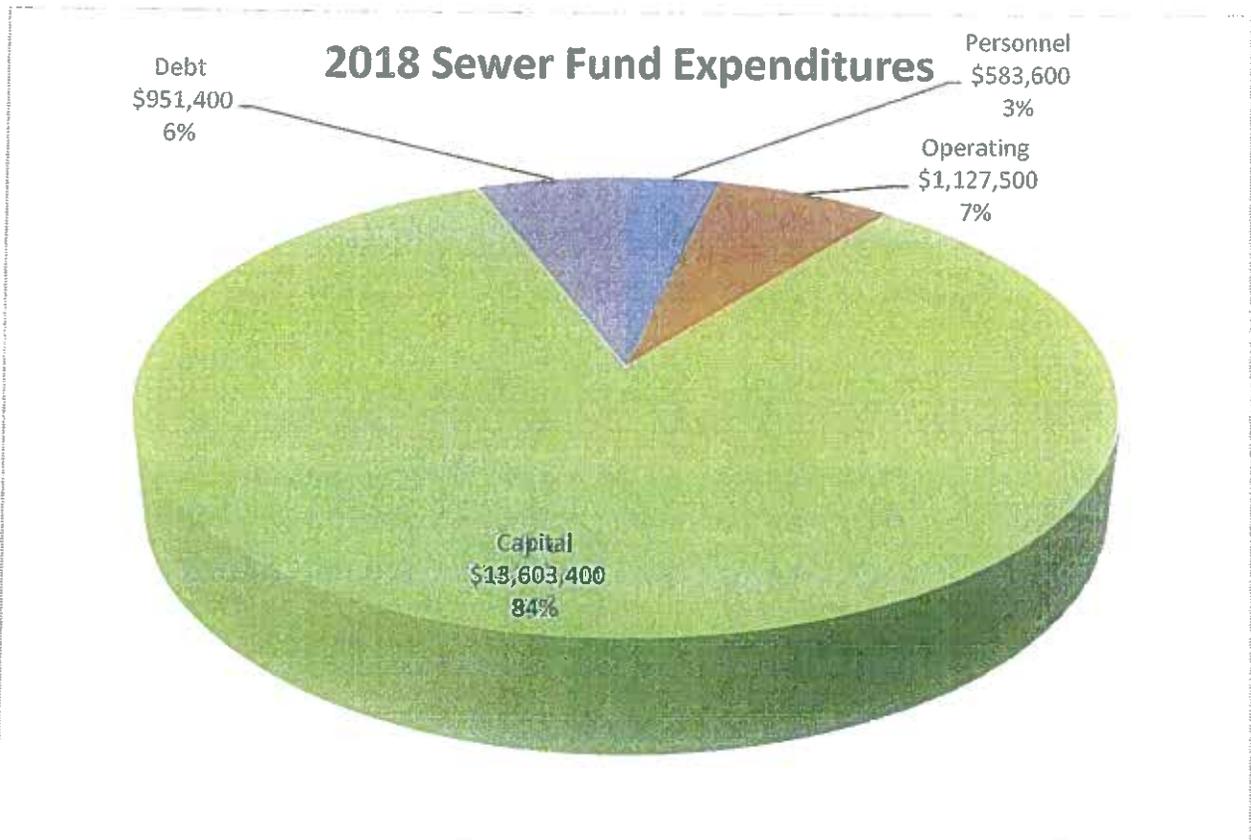
In addition to normal operational and maintenance costs, the 2018 Water Treatment Plant budget, which covers the costs to the water plant itself and the water towers, reflects spending \$1,949,600 for a portion of the engineering and construction costs to upgrade the plant pursuant to requirements from the MDEQ. The construction on the water treatment project is expected to be completed by May 2018. The budget also reflects spending \$320,400 on debt service for the Rural Development bonds issued to upgrade the water treatment plant.

2018 Water Fund Expenditures



Sewer Fund: The budget reflects the same wage proposals, health-insurance contributions and assumptions in electrical costs, as outlined above in the General Fund. The Sewer Maintenance budget, which covers the costs to the City's sewer-collection system, reflects spending \$1,592,900 in 2018 in engineering and construction costs to replace the sanitary sewer mains and the resulting repaving of the streets in the same areas where the undersized water mains will be replaced pursuant to the MDEQ-mandated Reliability Study.

In addition to normal operational and maintenance costs, the Wastewater Treatment Plant budget, which covers the costs to the sewer plant itself and the lift stations, reflects spending \$12,010,500, which represents a portion of the costs to upgrade the wastewater treatment plant and the Rath Avenue lift station in order to meet the stricter limits contained in the new NPDES discharge permit.



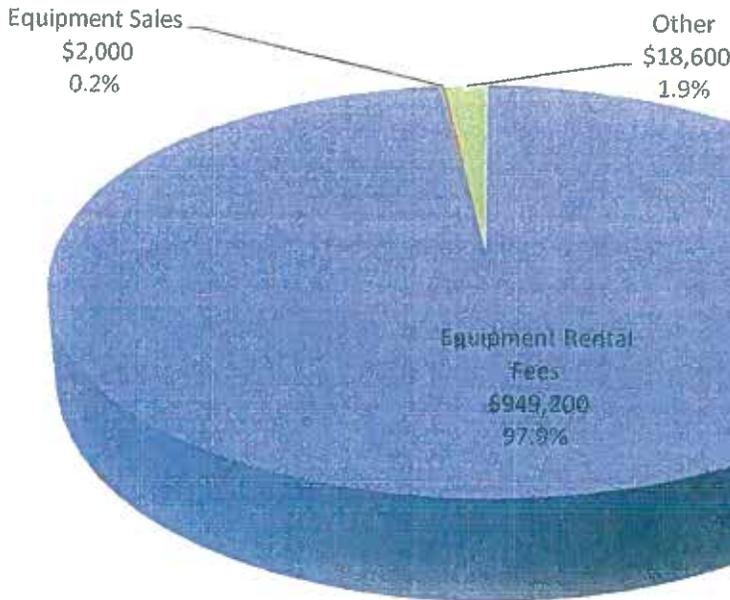
Motor Pool Fund

Summary: This fund pays for the purchase of motor vehicles and equipment. It also pays to maintain, repair and insure them. The increase in equipment-rental revenues from the other budgets will mean that revenues will meet or slightly exceed operating costs for the next three years.

Revenues

The Motor Pool Fund receives about 98% of its revenues from equipment-rental charges paid by most of the other funds, such as the General Fund, Major and Local Street Funds, and the Water and Sewer Funds. Less than 2% comes from the sale of gasoline to Pere Marquette Township and Hamlin Township. LMTA no longer purchases fuel from the City. The proposed 3-year budget reflects a slightly higher cash balance by the end of 2020 than at the end of 2017. The City's goal is to have sufficient funds on hand for the purchase of about \$200,000 in vehicles and equipment each year.

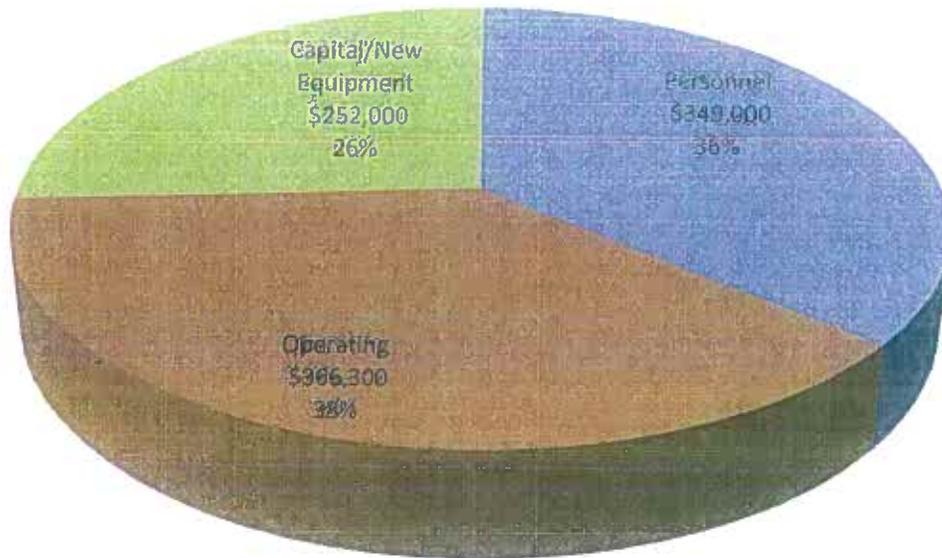
2018 Motor Pool Fund Revenue Sources



Expenditures

The 2018 budget reflects purchasing a new High Ranger truck (\$175,000), a new 4WD pickup for the DPW (\$25,000), and a new 2WD pickup for the DPW (\$22,000).

2018 Motor Pool Fund Expenditure Sources



Conclusion

As you can see from the summary sheets, the General Fund shows expenditures exceeding revenues by \$68,200 in 2018 and by \$44,800 in 2019. However, General Fund revenues are expected to exceed expenditures by \$220,500 in 2020 due, in large part, to the City paying off in 2019 the bonds used to finance the construction of City Hall and the DPW building. The estimated fund balance by the end of 2020 will be \$1,796,236 or 30.3% of total General Fund expenditures.

We have gotten to the point that there are really very little, if any, non-personnel costs that can be reduced. It is very important for the City to keep a close eye on its expenditures and to minimize any such expenditures, which have not been allocated in the budget.

I welcome any comments or suggestions on ways to improve the budget. I want to thank all of the department heads for their work in preparing their budgets. I especially want to thank Debbie Luskin and Jackie Steckel for their hard work and assistance in preparing this budget. The highlights of the budget are as follows:

General Fund – Revenues

2018 Budget: \$7,870,100 2017 Budget: \$7,332,700 Change: 7.3%
2018 Budget: \$5,770,100 2017 Budget: \$5,632,700 Change: 2.4%***
***** (Excludes new fire station project.)**

Line Item: Total Taxes
2018 Budget: \$4,059,500
2017 Budget: \$3,967,500
Change: 2.3%
Staff Explanation: Assessments have increased slightly and taxable values also increased by the rate of inflation (2.1%). We expect overall tax revenues to increase by only 1.8% in 2019 and increase by only 1.9% in 2020.

Line Item: Total Intergovernmental Revenues
2018 Budget: \$858,900
2017 Budget: \$783,900
Change: 9.6%
Staff Explanation: We are expecting a slight increase in constitutional revenue sharing and a small increase in the amount of statutory revenue sharing than was allocated in the 2017 budget. We also expect to receive a \$7,500 MMRMA grant for five in-car dashboard cameras for the Police Department. We also expect to receive an additional \$38,000 from the LASD to increase the School Resource Officer's time at the schools from two days per week to five days per week.

Line Item: Total Charges for Services
2018 Budget: \$211,300
2017 Budget: \$213,900
Change: (1.2%)
Staff Explanation: Revenue from services rendered will increase from \$17,000 to \$19,000 primarily due to the fees generated from the new Special Event Policy. The sales of cemetery lots and niches are expected to remain about the same, as will the revenue derived from grave openings. The sale of any niches will be used to repay the Perpetual Care Fund that purchased the new columbarium. The City also collects the revenues for yard waste and refuse stickers (\$50,000) and then sends a check to Republic Service. The City is expecting to receive \$10,400 (same as in 2017) from the Byrne grant to pay towards the cost of the SSCENT police officer. We expect to receive \$36,300 (down from \$40,100) in admission fees to the Loomis Street and Copeyon Park boat launches.

Line Item: Total Other Revenues
 2018 Budget: \$82,100
 2017 Budget: \$71,400
 Change: 15.0%
 Staff Explanation: Interest income is expected to increase from \$16,600 to \$26,600 for the General Fund and increase from \$900 to \$1,800 for the cemetery's Perpetual Care Fund. Revenue from residents' payments towards the City's 50/50 sidewalk program is expected to remain at \$50,000.

General Fund – Expenditures

2018 Budget: \$7,938,300 2017 Budget: \$7,323,600 Change: 8.4%
 2018 Budget: \$5,912,400 2017 Budget: \$5,663,800 Change: 4.4%***
 *** (Excludes new fire station project.)

Department: Mayor & City Council
 2018 Budget: \$46,000
 2017 Budget: \$41,700
 Change: 10.3%
 Staff Explanation: The City allocated \$2,800 (up from \$1,200 in 2017) for conferences and workshops to reflect training for new council members. The Contribution to Technology Fund increased from \$2,300 to \$3,700 to reflect the purchase of three new iPads and transferring the e-mail files to the Cloud.

Department: Manager's Office
 2018 Budget: \$284,200
 2017 Budget: \$273,700
 Change: 3.8%
 Staff Explanation: There is a \$4,500 increase in fringe-benefit costs. Membership fees to the Michigan Municipal League total \$4,800. The budget reflects \$800 towards the cost of Safety Committee supplies, such as for federal and state labor law posters and for safety videos. Professional services for labor attorney fees increased from \$3,000 to \$5,500 and Contribution to Technology Fund increased by \$1,000 to reflect transferring the e-mail files to the Cloud.

Department: Clerk's/General Accounting
 2018 Budget: \$294,300
 2017 Budget: \$282,300
 Change: 4.3%
 Staff Explanation: The City's contribution towards the Jaycees' Freedom Festival (4th of July) fireworks would remain at \$1,000. Fringe-benefit costs increased \$4,000. Leasing the postage machine costs \$3,000. Supplemental pages for the Municipal Code book will cost about \$2,100. Eight new hardbound Code books and 20 soft cover City Charter books will cost about \$3,000.

Department: Treasurer's Office
2018 Budget: \$128,300
2017 Budget: \$126,300
Change: 1.6%
Staff Explanation: There are no significant changes from the 2017 budget.

Department: Assessor's & Building Inspector
2018 Budget: \$205,600
2017 Budget: \$200,700
Change: 2.4%
Staff Explanation: The City will continue to contract out the building inspection, plan-review functions and assessing functions while still maintaining the administrative duties at City Hall. This budget reflects using a 30-hour-per-week employee to handle code-enforcement issues while assisting in the zoning, building and planning functions. Payments to the building inspector are expected to decrease by \$2,700. The contribution to the Technology Fund will decrease by \$4,200, as the City spent additional funds in 2017 to upgrade the BS&A's building inspection program, as BS&A no longer supported the old program. Professional Services increased by \$5,400 to reflect attorney fees to defend the City in any Tax Tribunal hearings.

Department: Elections
2018 Budget: \$29,100
2017 Budget: \$31,100
Change: (6.4%)
Staff Explanation: Three elections are scheduled in 2018 (up from none in 2017), as well as four training sessions for the election inspectors. The Equipment line item decreased from \$30,000 to \$0 to reflect that new election equipment (tabulators and Express Vote Terminals) was purchased in 2017. This equipment cost \$41,340, but a HAVA grant paid all of this cost.

Department: City Hall & Grounds
2018 Budget: \$113,300
2017 Budget: \$117,200
Change: (3.3%)
Staff Explanation: This budget pays for the maintenance expenses at City Hall and for the City's PEG channel (channel 98). The budget reflects fewer wages and benefits being allocated to this budget.

Department: City Property – Downtown
2018 Budget: \$161,400
2017 Budget: \$182,600
Change: (11.6%)
Staff Explanation: The budget allocates a decrease of \$27,400 in wages and fringe-benefit costs for the work to maintain the downtown area in order to bring such costs in line with previous budgets. The budget also allocates \$22,100 (up from \$17,100) to spray for weeds, clean public restrooms, and replace bad sidewalks in the downtown in order to reduce the chance of trip-and-fall claims.

Department: Cemetery
2018 Budget: \$240,500
2017 Budget: \$230,400
Change: 4.4%
Staff Explanation: The budget includes funding for one seasonal employee. It also allocates \$35,000 to purchase a new columbarium with 60 double niches. There are 12 niches remaining from the 48-niche columbarium purchased in 2011.

Department: Police Department
2018 Budget: \$1,681,500
2017 Budget: \$1,572,300
Change: 6.9%
Staff Explanation: The wage and fringe-benefit costs increased by \$94,300 to reflect increases to wages and benefits. This increase also reflects hiring one new full-time police officer since the School Resource Officer (SRO) will now be working in the schools five days per week (up from two days per week). This will also allow the Digital Forensics Lab to be properly staffed. LASD will increase its annual payment to the City by an additional \$38,000 to offset the cost for the increased hours of the SRO during the school year. The Police Department's budget will cover the remaining \$22,000 cost of the SRO during the non-school year. The budget also covers all but \$10,400 of the \$60,700 wage cost of the officer assigned to the SSCENT drug team. The Police Department's request for a new patrol vehicle in 2018 was removed from the budget, which means that the Operating Supplies line item decreased by \$10,000 to reflect that the purchase of new equipment (cage, light bar, gun rack, decals, computers, etc.) for a new police vehicle will not occur in 2018. Five new in-car audio/visual camera systems will be purchased at a cost of \$28,500 to replace the existing dash-mounted cameras that were purchased in 2008. Two new bullet-resistant vests will be purchased for \$5,000, but a grant will reimburse the City for this expense.

Department: Fire Department
2018 Budget: \$2,329,300 (\$211,400 excluding new fire station project)
2017 Budget: \$1,865,500 (\$205,700 excluding new fire station project)
Change: 24.9% (excluding new fire station project, the 2018 budget would be 2.8% higher than the 2017 budget)

Staff Explanation: The budget includes a \$500 wage increase for the Fire Chief, \$300 increase for the officers, and \$200 increase for the firefighters. The Fire Department personnel typically receive increases every other year. The budget includes allocating \$2,025,900 for the project cost of the new fire station. Four sets of face pieces for the air-pack system will be purchased for \$1,000. Two new radios will be purchased for \$6,100, as old radios no longer supported. Two new sets of turnout gear will be purchased for \$4,000.

Department: DPW/Municipal Services
2018 Budget: \$414,400
2017 Budget: \$362,200
Change: 14.4%

Staff Explanation: Wages and fringe-benefit costs increased by \$47,200 to reflect more of DPW wages allocated to this budget and less in other budgets. This budget reflects hiring two seasonal employees (\$9,600), which is the same as in 2017.

Department: Sidewalk Construction
2018 Budget: \$109,000
2017 Budget: \$109,100
Change: (<1%)

Staff Explanation: The budget allocates about the same amount of funds to repair and replace sidewalks and handicap ramps. There is consistent demand from residents to participate in the City's 50/50 sidewalk program.

Department: Streetlights
2018 Budget: \$85,700
2017 Budget: \$97,900
Change: (12.5%)

Staff Explanation: The City expects to continue to see a decrease in streetlight electrical costs due to installing new LED streetlights in the downtown area. The City paid \$123,816 in 2008; \$146,090 in 2009; \$161,901 in 2010; \$168,891 in 2011; \$141,794 in 2012; \$109,557 in 2013; \$106,011 in 2014; \$103,631 in 2015; and \$95,541 in 2016.

Department: Garbage & Rubbish
2018 Budget: \$737,200
2017 Budget: \$741,500
Change: (<1%)
Staff Explanation: This decrease is attributed to lower wages and fringe-benefit costs (\$7,800) being allocated towards picking up brush and leaves. There is also a \$3,000 decrease towards the purchase of more yard waste and bulky item stickers due to the change to the monthly collection of bulky items and a small increase in equipment-rental charges. The budget allocates \$417,500 towards the cost of Republic Services' contract to provide garbage, recycling and yard-waste services. The City's contribution to the Household Hazardous Waste program will increase from \$1,500 to \$2,000.

Department: Planning Commission
2018 Budget: \$3,800
2017 Budget: \$3,600
Change: 5.6%
Staff Explanation: No significant changes are expected in the Planning Commission's budget.

Department: Parks
2018 Budget: \$384,300
2017 Budget: \$389,500
Change: (1.3%)
Staff Explanation: This budget reflects allocating \$12,300 less in wages and fringe-benefits costs for this budget. The budget reflects again hiring three seasonal employees to help cut the grass at all of the parks. A new ride-along aerator machine will be purchased for \$9,400 in order to avoid contracting costs, which would be higher. New LED lights will be installed on the pillars at the entrance to Stearns Park at a cost of \$2,000 and both historical signs in Stearns Park will be restored at a cost of \$5,000. Cleaning the restrooms will cost \$8,500.

Department: Beach Safety
2018 Budget: \$30,400
2017 Budget: \$29,600
Change: 2.7%
Staff Explanation: This budget is used to improve the safety at Stearns Beach, including the costs associated with the Beach Patrol and the Police Department's Dive Team. There are no significant changes from 2017.

Department: Launching Ramps
2018 Budget: \$78,400
2017 Budget: \$77,700
Change: <1%

Staff Explanation: The City allocated \$10,000 for dredging the Loomis Street boat ramps, though it is possible that this will not be necessary. In addition, no funds were allocated for any dredging or weed-control work in the Pere Marquette Lake bayou (the property owner who paid 50% of the cost for weed-control work in 2017 declined to do so again in 2018). The Parks Committee feels that repairing the concrete ramp at the Copeyon Park boat launch is a higher priority than repairing or replacing the fishing pier at Copeyon Park. Thus, the budget reflects allocating \$10,000 for engineering expenses associated with the Copeyon Park boat ramp project. The City allocated \$100,000 for construction costs to repair the Copeyon Park boat ramps in the 2019 budget, which assumes that the City will be awarded a grant to pay at least 50% of this cost. No funds were allocated to repair or replace the fishing dock at Copeyon Park. The City will pay \$6,000 to have fish waste hauled away rather than pumped to the wastewater treatment plant.

Department: Contribution to Other Funds
2018 Budget: \$335,200
2017 Budget: \$341,200
Change: (1.8%)

Staff Explanation: The lease payment for all of City Hall's copiers and copier supplies will decrease from \$17,900 to \$6,400 in 2018, as this is the final year of the lease. The City will see how the copiers perform before determining whether to enter into a new lease agreement. The General Fund's contribution to the Recreation Fund remains the same at \$42,000. The General Fund's contribution to the Building Authority Fund for the City Hall bond increases from \$281,300 to \$286,800. The last payment on this bond will be in 2019. The General Fund will not contribute any funds to the Local Street Fund. The budget also did not allocate paying the local match on the \$300,000 grant for the West End of Ludington Avenue project, as the City intends to seek private contributions to pay for this local match.

Department: Miscellaneous Expenses
 2018 Budget: \$0
 2017 Budget: \$0
 Change: 0%
 Staff Explanation: The budget assumes no additional testing of the Conrad Road landfill will be required until 2019. The budget includes eliminating the City's contribution for economic-development efforts. The Mason County Growth Alliance is currently using its existing funds to operate. It does plan to seek contributions from the City and other funding sources in future years.

Major Street Fund – Revenues

2018 Budget: \$687,700 2017 Budget: \$1,030,400 Change: (33.3%)

Line Item: Category F Grant Revenue
 2018 Budget: \$0
 2017 Budget: \$375,000
 Change: (100%)
 Staff Explanation: The City received a \$375,000 grant from MDOT for the reconstruction of Sixth Street between Sherman Street and South Washington Avenue in 2017. The City will not receive this grant again in 2018.

Line Item: Reimbursements – Trunkline
 2018 Budget: \$51,000
 2017 Budget: \$60,000
 Change: (15.0%)
 Staff Explanation: The City expects to receive less reimbursement from the State for work performed on Ludington Avenue, South James Street and Lakeshore Drive.

Line Item: Gas & Weight Tax
 2018 Budget: \$619,300
 2017 Budget: \$580,200
 Change: 6.7%
 Staff Explanation: This is normally the largest revenue source (excluding one-time grant funding) for the Major Street Fund. Due to the recent changes in road funding at the state level, we expect to see an increase based on the latest formula from MDOT.

Major Street Fund – Expenditures
2018 Budget: \$534,000 2017 Budget: \$924,100 Change: (42.2%)

Line Item: Construction and Surfacing and Engineering
 2018 Budget: \$0
 2017 Budget: \$468,800
 Change: (100%)
 Staff Explanation: The City completed the Sixth Street reconstruction project in 2017. The City did not receive any grant funding to complete any road projects on Major Streets.

Line Item: Winter Maintenance (Trunklines and Non-Trunklines)
 2018 Budget: \$109,600
 2017 Budget: \$120,500
 Change: (9.0%)
 Staff Explanation: This reflects the cost to plow and salt the major streets and state trunklines. The City orders about 2,000 tons of salt per year.

Local Street Fund – Revenues
2018 Budget: \$483,800 2017 Budget: \$379,400 Change: 27.5%

Line Item: METRO Act
 2018 Budget: \$29,000
 2017 Budget: \$25,000
 Change: 16.0%
 Staff Explanation: This revenue comes in the form of an annual payment from the State for allowing telecommunications providers to use the City's rights-of-way. These funds may only be spent on projects within the City's rights-of-way. The providers are reporting slightly more miles of lines that are located in the rights-of-way.

Line Item: Gas & Weight Tax
 2018 Budget: \$238,500
 2017 Budget: \$216,000
 Change: 10.4%
 Staff Explanation: This is normally the largest revenue source (excluding one-time grant funding) for the Local Street Fund. Due to the recent changes in road funding at the state level, we expect to see an increase based on the latest formula from MDOT.

Line Item: Contribution from General Fund
 2018 Budget: \$0
 2017 Budget: \$0
 Change: 0%
 Staff Explanation: The General Fund does not have sufficient funds to assist the Local Street Fund in repairing local streets. This assistance has been needed since the State's gas tax, even with the recent increase, is not sufficient to repair any streets. Therefore, a combination of a contribution from the Major Street Fund and proceeds from a bond issue will be used to repave local streets in 2018.

Line Item: Contribution from Major Street Fund
 2018 Budget: \$207,300
 2017 Budget: \$129,200
 Change: 60.4%
 Staff Explanation: The Major Street Fund will contribute funds to assist the Local Street Fund in repairing local streets. This assistance has been needed since the State's gas tax is not sufficient to repair any streets. Without this assistance, the Local Street Fund would run out of money in 2019.

Local Street Fund – Expenditures
2018 Budget: \$483,800 2017 Budget: \$379,400 Change: 27.5%

Line Item: Construction and Surfacing
 2018 Budget: \$0
 2017 Budget: \$32,000
 Change: (100%)
 Staff Explanation: While this budget reflects no spending to repave local roads in 2018, the project to replace water and sewer mains using Rural Development funding will result in the repaving of portions of Diana Street, North Washington Avenue, Resseguie Street, North Lavinia Street, Pere Marquette Street, and North James Street.

Line Item: Surface Maintenance
 2018 Budget: \$46,900
 2017 Budget: \$45,600
 Change: 2.9%
 Staff Explanation: The budget allocates \$20,000 towards crack sealing, hot-patch repairs and other miscellaneous repairs to local streets.

Line Item: Trees & Shrubs
 2018 Budget: \$90,200
 2017 Budget: \$96,200
 Change: (6.2%)
 Staff Explanation: This budget pays for the cost to remove dead trees in the City's right-of-way and replace with new trees.

Line Item: Drainage – Professional & Contractual Services
 2018 Budget: \$136,700
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: This reflects the engineering and construction costs to upgrade the storm sewer on South Lakeshore Drive to alleviate some drainage issues.

Line Item: Winter Maintenance
 2018 Budget: \$96,900
 2017 Budget: \$101,500
 Change: (4.5%)
 Staff Explanation: This reflects the cost to plow and salt the local streets. The City orders about 2,000 tons of salt per year.

Recreation Fund – Revenues
2018 Budget: \$152,300 2017 Budget: \$148,300 Change: 2.7%

Line Item: Contributions from Other Funds
 2018 Budget: \$42,000
 2017 Budget: \$42,000
 Change: 0%
 Staff Explanation: The General Fund's contribution to the Recreation Fund will remain unchanged.

Line Item: Fundraiser Revenue
 2018 Budget: \$2,000
 2017 Budget: \$8,500
 Change: (76.5%)
 Staff Explanation: Private funds will be raised for ongoing expenses related to the new pickleball courts.

Recreation Fund – Expenditures
2018 Budget: \$147,800 2017 Budget: \$150,000 Change: (1.5%)

Line Item: All
 2018 Budget: \$147,800
 2017 Budget: \$150,000
 Change: (1.5%)
 Staff Explanation: The expenditures for many of the programs depend on the number of participants that sign up for each program. The budget also reflects the purchase of two new starting blocks for the pool at a cost of \$5,000.

Senior Center Fund – Revenues
2018 Budget: \$197,300 2017 Budget: \$186,000 Change: 6.1%

Line Item: County Appropriations
 2018 Budget: \$167,000
 2017 Budget: \$156,800
 Change: 6.5%
 Staff Explanation: This is the largest revenue source for the Senior Center, which originates from the Senior Center millage.

Senior Center Fund – Expenditures
2018 Budget: \$196,200 2017 Budget: \$188,800 Change: 3.9%

Line Item: All
 2018 Budget: \$196,200
 2017 Budget: \$188,800
 Change: 3.9%
 Staff Explanation: There are no significant changes to this budget when compared to 2017. Increases to personnel costs were covered by the increase in funding from the Senior Center millage.

Building Authority Bond & Interest Fund – Revenues & Expenditures
2018 Budget: \$286,800 2017 Budget: \$281,300 Change: 2.0%

Line Item: Bonds Due and Interest Due
 2018 Budget: \$286,800
 2017 Budget: \$281,300
 Change: 2.0%
 Staff Explanation: This fund represents the money required to repay the bonds that were issued to finance the construction of the new City Hall and a portion of the cost of the new DPW building. The General Fund provides 100% of the revenues for this fund. The bonds will be paid off in 2019.

West End of Ludington Avenue Fund – Revenues
2018 Budget: \$498,000 2017 Budget: \$0 Change: 100%

Line Item: State Grants
 2018 Budget: \$300,000
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: The City received a \$300,000 grant from the Michigan Natural Resources Trust Fund to pay for a portion of the West End of Ludington Avenue project.

Line Item: Private Contributions
 2018 Budget: \$147,000
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: The City will be receiving \$80,000 over an approximately 5-year period of time from an anonymous local donor. This same donor will donate all of the cost for the donor recognition sign, which is budgeted to cost \$10,000. The City plans to also raise another \$57,000 in funds from private contributions and grants for this project.

Line Item: Prior Year Fund Balance
 2018 Budget: \$51,000
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: The City has received \$26,000 from the Mason County Community Foundation and \$25,000 from the Consumers Energy Foundation for this project.

West End of Ludington Avenue Fund – Expenditures
2018 Budget: \$487,200 2017 Budget: \$0 Change: 100%

Line Item: Capital Improvements-Professional & Contractual Services
 2018 Budget: \$487,200
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: These line items represent the engineering and construction costs associated with completing this project.

Building Rehab Fund -- Revenues & Expenditures
2018 Budget: \$345,000 2017 Budget: \$91,600 Change: 277%

Line Item: All
 2018 Budget: \$345,000
 2017 Budget: \$91,600
 Change: 277%
 Staff Explanation: The City no longer administers Mason County's housing-rehabilitation program. The budget anticipates receiving \$345,0000 in façade-improvement grant funds and local matches from the downtown property owners for the façade-improvement program to renovate building facades in the downtown.

DDA-Operating Fund -- Revenues
2018 Budget: \$197,000 2017 Budget: \$191,900 Change: 2.7%

Line Item: Taxes -- 2 Mills
 2018 Budget: \$44,000
 2017 Budget: \$43,600
 Change: <1%
 Staff Explanation: This represents the revenues that come from the 2 mills (since reduced by Headlee to 1.6057 mills), which is levied to all properties within the DDA district.

Line Item: Tax Increment Financing
 2018 Budget: \$64,700
 2017 Budget: \$70,900
 Change: (8.7%)
 Staff Explanation: This represents the tax-increment finance (TIF) revenues that come from the capture of 12% of the tax revenue within the DDA district.

Line Item: Local Stabilization
 2018 Budget: \$9,200
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: This represents the estimate of the State's reimbursement of personal property tax revenue, which the City can no longer collect due to recent changes in State law.

DDA-Operating Fund – Expenditures
2018 Budget: \$198,600 2017 Budget: \$172,800 Change: 14.9%

Line Item: Contractual Services
 2018 Budget: \$8,500
 2017 Budget: \$4,500
 Change: 88.9%
 Staff Explanation: This represents the costs to purchase replacement flower baskets (\$2,300), pay for the Farm Market Master (\$2,000), and pave the alley behind Sportsman’s (\$2,800).

Line Item: Contribution to General Fund
 2018 Budget: \$0
 2017 Budget: \$11,200
 Change: (100%)
 Staff Explanation: The DDA has completed its repayment to the City for the cost to repave the parking lot behind the Post Office.

Line Item: Equipment
 2018 Budget: \$10,000
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: The DDA plans to purchase two trash containers with compactors and place them in the James Street Plaza.

Line Item: Land Acquisition
 2018 Budget: \$36,000
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: The DDA is negotiating the purchase of a vacant lot for purposes of creating additional parking and also storage space for the Baby Badger and other items used at downtown events.

Cartier Park Improvement Fund – Revenues
2018 Budget: \$232,300 2017 Budget: \$215,900 Change: 7.6%

Line Item: All
 2018 Budget: \$232,300
 2017 Budget: \$215,900
 Change: 7.6%
 Staff Explanation: The City is now operating Cartier Park directly rather than through a concession agreement. Thus, the City will receive 100% of the revenues generated from the campground, most of which is site-rental revenue.

Cartier Park Improvement Fund – Expenditures
2018 Budget: \$229,900 2017 Budget: \$215,100 Change: 6.9%

Line Item: All
 2018 Budget: \$229,900
 2017 Budget: \$215,100
 Change: 6.9%
 Staff Explanation: The City is now operating Cartier Park directly rather than through a concession agreement. Thus, the City will be responsible for all expenditures, including wages, permit costs, operating supplies and capital improvements. This year’s budget allocates \$8,000 to upgrade 22 rustic sites with water and electrical service. An additional \$3,500 would be allocated to purchase new playground equipment. The City is currently setting aside \$25,000 per year for a project to replace the restroom and shower facilities in the next few years. It is likely that the City would also apply for grants to pay for a portion of this project cost.

Rental Inspection Fund – Revenues
2018 Budget: \$20,900 2017 Budget: \$21,300 Change: (1.9%)

Line Item: All
 2018 Budget: \$20,900
 2017 Budget: \$21,300
 Change: (1.9%)
 Staff Explanation: The City allocated \$20,600 in inspection fees. Only \$200 in registration fees will be collected in 2018, as units are registered only every 3 years. The next time units will be re-registered will be in 2019.

Rental Inspection Fund – Expenditures
2018 Budget: \$31,900 2017 Budget: \$34,000 Change: (6.2%)

Line Item: All
 2018 Budget: \$31,900
 2017 Budget: \$34,000
 Change: (6.2%)
 Staff Explanation: This budget reflects the cost of one part-time clerical employee to administer the rental-inspection program. In addition, the City will pay the building inspector one-half of the inspection fees. Additional funds have been allocated for court costs and operating supplies. The first year of this program showed revenues exceeding expenditures due to the influx of revenue from registering rental units. However, expenditures will exceed revenues in 2018 and 2020. The City will have to evaluate the fees prior to the start of the second 3-year cycle beginning in 2019 in order to

ensure that revenues and expenditures should approximately equal each other over a three-year inspection cycle.

Water Plant Fund – Revenues

2018 Budget: \$4,333,300 2017 Budget: \$11,405,400 Change: (62.0%)

Line Item: Customer Sales
2018 Budget: \$2,000,000
2017 Budget: \$2,396,700
Change: (16.6%)
Staff Explanation: The budget reflects a 6% increase to the water rate and water readiness-to-serve charge. The rate increases are necessary in order to pay for the upgrades to the water treatment plant and water-distribution system, as required by the MDEQ-mandated Administrative Consent Order. For an average residential user when combined with the increase to the readiness-to-serve charge (Customer Service Charges), this will amount to an estimated increase of \$3.82 per quarterly bill. The budget, while higher than pre-2017 budgets, reflects a decrease from 2017 to reflect lower water usage by Michigan Power.

Line Item: Customer Service Charges
2018 Budget: \$254,000
2017 Budget: \$237,800
Change: 6.8%
Staff Explanation: This represents the flat ready-to-serve charges on residents' water bills. The budget reflects increasing the water rate and water readiness-to-serve charge to pay for the upgrades to the water treatment plant and water-distribution system, as required by the MDEQ-mandated Administrative Consent Order. For an average residential user when combined with the increase to the water rate itself (Customer Sales), this will amount to an estimated increase of \$3.82 per quarterly bill, as stated above in Customer Sales.

Line Item: AT&T Antennae
2018 Budget: \$97,800
2017 Budget: \$95,000
Change: 2.9%
Staff Explanation: The City's contract with AT&T was recently amended, which increased the lease payments to put AT&T's antennas on the City's water towers. It also eliminated the requirement for the City to reimburse AT&T's costs to relocate its cellular antennas due to the repainting of the Gaylord and Danaher water towers by crediting the rent payments that the City receives from AT&T.

Line Item: Sprint Antennae
 2018 Budget: \$18,700
 2017 Budget: \$18,700
 Change: 0%
 Staff Explanation: The City will receive the same amount of rental income from Sprint for the antennas it puts on the Gaylord water tower.

Line Item: Sale of Bond Proceeds
 2018 Budget: \$1,949,600
 2017 Budget: \$8,648,400
 Change: (77.5%)
 Staff Explanation: The City has issued bonds to pay for the upgrades to the water treatment plant and portions of the water-distribution system in the 4th Ward and by the high school. This budget represents the portion of bonds that will be issued to pay for construction and engineering work taking place in 2018 at both the water treatment plant and other portions of the water-distribution system.

Water Maintenance Fund -- Expenditures
2018 Budget: \$1,293,200 2017 Budget: \$2,744,000 Change: (52.9%)

Line Item: Capital Project-Professional & Contractual Services
 2018 Budget: \$756,300
 2017 Budget: \$2,279,200
 Change: (66.8%)
 Staff Explanation: This would cover the engineering and construction expenses associated with replacing the water main, water service lines and valves on the roads identified in the MDEQ-mandated 2014 Reliability Study. These roads include portions of Diana Street, North Washington Avenue, Resseguie Street, North Lavinia Street, Pere Marquette Street, and North James Street. The Administrative Consent Order between the City and the MDEQ requires this work to be completed.

Line Item: Meters & Hydrants
 2018 Budget: \$50,000
 2017 Budget: \$72,500
 Change: (31.0%)
 Staff Explanation: The 2017 budget included the purchase of three new handheld devices (\$22,500) to read water meters, as the old devices would not read or program the new radio reads. The 2018 budget allocates funds to purchase regular water meters and radio read meters for the pit meters, as the City cannot read the pit meters in the winter due to the snow. This will eliminate the need to estimate customers' bills and then reconciling their

accounts in the spring. Radio read meters will also be installed in locations that are difficult to read with the handheld units.

Water Plant Fund – Expenditures
2018 Budget: \$3,565,300 2017 Budget: \$7,648,300 Change: (53.4%)

Line Item: Operating Supplies
2018 Budget: \$99,000
2017 Budget: \$107,000
Change: (7.5%)
Staff Explanation: The majority of this line item is chemical costs.

Line Item: Contractual Services
2018 Budget: \$125,800
2017 Budget: \$130,000
Change: (3.2%)
Staff Explanation: Most of this cost (\$109,917) is attributed to the maintenance agreement with Utility Service Company to repaint and maintain the Gaylord, Danaher and Brye Road water towers. This cost has dropped significantly since the City has finished paying for the work to repaint these towers and is now only paying a base maintenance fee for ongoing maintenance to these tanks.

Line Item: Utilities - Electric
2018 Budget: \$166,500
2017 Budget: \$155,800
Change: 6.9%
Staff Explanation: This budget reflects the estimated current usage with an assumed 2% increase in the rates.

Line Item: Capital Improvement – Professional and Contractual
2018 Budget: \$1,949,600
2017 Budget: \$6,029,600
Change: (67.7%)
Staff Explanation: The budget reflects the third year of a 3-year project to upgrade the water treatment plant, as required by the Administrative Consent Order between the City and the MDEQ. The work includes increasing the number of filters from two to four, constructing a redundant raw water line, replacing the roof, repairing the siding and installing a new pretreatment system. Bonds have been issued to pay for this work, and the Water Fund will be required to repay its share of these bonds.

Sewage Plant Fund – Revenues
2018 Budget: \$18,951,500 2017 Budget: \$6,866,900 Change: 176%

Line Item: State Grant
 2018 Budget: \$1,285,600
 2017 Budget: \$0
 Change: 100%
 Staff Explanation: Several years ago, the City applied for a SAW grant to pay for an Asset Management Plan (\$397,300 in 2018 and \$397,300 in 2019) for the sewer system and to pay for the design-engineering expenses associated with the WWTP upgrade project and the outfall pipe relocation project (\$888,320). The State recently informed the City that it should receive grant funds in 2018. There is no local match.

Line Item: Charges for Services Rendered
 2018 Budget: \$157,100
 2017 Budget: \$133,700
 Change: 17.5%
 Staff Explanation: These revenues are derived from the delivery of leachate and septage to the wastewater treatment plant, as well as the treatment of contaminated groundwater from various purge wells in the City.

Line Item: Customer Sales
 2018 Budget: \$1,495,100
 2017 Budget: \$1,469,800
 Change: 1.7%
 Staff Explanation: The budget reflects increasing the sewer rate and sewer readiness-to-serve charge to pay for the upgrades to the wastewater treatment plant and sewer-collection system in order to be in compliance with the newly issued NPDES discharge permit from the MDEQ. The new permit contains stricter limits, which the current plant cannot meet. For an average residential user when combined with the increase to the readiness-to-serve charge (Customer Service Charges), this will amount to an estimated increase of \$15.29 per quarterly bill.

Line Item: Customer Service Charges
 2018 Budget: \$235,000
 2017 Budget: \$208,300
 Change: 12.8%
 Staff Explanation: This represents the flat ready-to-serve charges on residents' sewer bills. The budget reflects increasing the sewer rate and sewer readiness-to-serve charge to pay for the upgrades to the wastewater treatment plant and sewer-collection system in order to be in compliance with the newly issued NPDES discharge permit from the MDEQ. The new permit contains stricter limits, which the current plant cannot meet. For an

average residential user when combined with the increase to the sewer rate itself (Customer Sales), this will amount to an estimated increase of \$15.29 per quarterly bill, as stated above in Customer Sales.

Line Item: HOF Surcharge
2018 Budget: \$233,400
2017 Budget: \$204,100
Change: 14.4%
Staff Explanation: This line item has been increased to reflect a soon-to-be-issued permit, which will allow House of Flavors (HOF) to send its waste to the City's WWTP. A significant increase to the HOF surcharge rates will be phased in over a six-year period to reflect the current cost to treat HOF's waste. Assuming that HOF sends the same amount and concentration of waste, this will result in increasing revenues for the City for the next few years.

Line Item: Reimbursements
2018 Budget: \$1,500,000
2017 Budget: \$0
Change: 100%
Staff Explanation: This line item represents House of Flavors' contribution towards the cost to upgrade the WWTP to expand the plant's capacity to treat HOF's BOD₅ waste. It is possible that the City may grant HOF's request to allow HOF to reimburse the City over a 5-year time period with interest, but the City Council has not acted on this request at the time of preparing the budget.

Line Item: Sale of Bond Proceeds
2018 Budget: \$14,030,400
2017 Budget: \$4,845,100
Change: 190%
Staff Explanation: The 2017 budget reflected issuing bonds to pay for the upgrades to the wastewater treatment plant and sewer-collection system. While bonds were issued for upgrades to the sewer-collection system, no bonds were issued in 2017 for the upgrades to the WWTP. The 2018 budget reflects issuing bonds for the WWTP project and the project to replace the sewer mains under portions of Diana Street, North Washington Avenue, Resseguie Street, North Lavinia Street, Pere Marquette Street, and North James Street.

Sewage Maintenance Fund – Expenditures
2018 Budget: \$1,871,500 2017 Budget: \$2,240,300 Change: (16.5%)

Line Item: Capital Improvement – Professional Services and Contractual Services
 2018 Budget: \$1,592,900
 2017 Budget: \$1,612,100
 Change: (1.2%)
 Staff Explanation: This cost represents the Sewer Fund’s contribution for engineering and construction costs to replace the sanitary sewer mains under portions of Diana Street, North Washington Avenue, Resseguie Street, North Lavinia Street, Pere Marquette Street, and North James Street, as well as relocate the outfall pipe.

Line Item: Equipment
 2018 Budget: \$0
 2017 Budget: \$440,000
 Change: (100%)
 Staff Explanation: The City purchased a new sewer Vactor truck (\$350,000) and a new backhoe (\$90,000) in 2017. No new equipment will be purchased in 2018.

Sewage Plant Fund – Expenditures
2018 Budget: \$14,394,400 2017 Budget: \$4,773,100 Change: 202%

Line Item: Utilities – Electric - WWTP
 2018 Budget: \$226,900
 2017 Budget: \$220,400
 Change: 2.9%
 Staff Explanation: Electrical usage is expected to increase slightly due to using the big blowers more often to reduce odors and due to the new vapor management system.

Line Item: Capital Improvements-Professional & Contractual Services
 2018 Budget: \$12,010,500
 2017 Budget: \$3,472,500
 Change: 246%
 Staff Explanation: This represents the engineering and construction costs associated with the proposed \$17.9 million upgrade to the 40-year-old wastewater treatment in response to the newly issued NPDES discharge permit. This permit issued by the MDEQ contains stricter limits, which the current wastewater treatment plant cannot meet on a consistent basis. It is expected that this work will begin in spring 2018 and take about 18-24 months to complete. The City will be required to issue bonds to pay for these upgrades and to increase the sewer rates and sewer readiness-to-serve charge to repay these bonds.

In addition, the proposed project would include upgrading the Rath Avenue lift station in order to bypass it in the event that it suffers a mechanical breakdown. This lift station handles over 50% of the City's sewage flow. If this station suffers a mechanical or electrical failure, there is no way to have the sewage bypass the lift station and continue on through the force main to the wastewater treatment plant. Instead, the sewage would back up into residents' houses and businesses or would have to be pumped into Pere Marquette Lake.

Municipal Marina Fund – Revenues

2018 Budget: \$683,000 2017 Budget: \$706,600 Change: (3.3%)

Line Item: Waterways Grant – New Docks
 2018 Budget: \$0
 2017 Budget: \$0
 Change: 0%

Staff Explanation: The City will now apply for a grant in 2019 (not 2018) in the amount of \$300,000 to pay 50% of the cost to make site improvements, electrical upgrades and water-system upgrades at the Municipal Marina, as well as to replace C Dock. This work is required in order to prepare for the replacement of all of the floating docks at the Municipal Marina. It is estimated that the dock-replacement project will cost over \$1 million.

Line Item: Seasonal Boat Slip Rentals
 2018 Budget: \$214,300
 2017 Budget: \$202,200
 Change: 6.0%

Staff Explanation: The number of reserved seasonal slips is expected to increase.

Line Item: Transient Boat Slip Rentals
 2018 Budget: \$96,700
 2017 Budget: \$109,400
 Change: (11.6%)

Staff Explanation: 86 slips are reserved for transient boaters. We expect this type of boat traffic to decrease.

Line Item: Gas and Diesel Sales
 2018 Budget: \$349,500
 2017 Budget: \$374,500
 Change: (6.8%)

Staff Explanation: Income from gasoline and diesel sales is expected to decrease from last year's levels due to recent historical trends.

Municipal Marina Fund – Expenditures
2018 Budget: \$662,900 2017 Budget: \$698,100 Change: (5.0%)

Line Item: Gasoline and Diesel
 2018 Budget: \$290,100
 2017 Budget: \$307,800
 Change: (5.8%)
 Staff Explanation: Gasoline and diesel costs are expected to decrease, as the Municipal Marina does not expect to sell as much fuel in 2018 compared to 2017.

Line Item: Capital Improvement-Professional & Contractual Services
 2018 Budget: \$7,500
 2017 Budget: \$29,500
 Change: (74.6%)
 Staff Explanation: The 2017 budget reflected spending \$29,500 for the engineering costs to design site improvements, electrical upgrades and water-system upgrades at the Municipal Marina. This work is required in order to prepare for the replacement of the floating docks at the Municipal Marina. This work did not take place and no money was spent in this line item, as the City will apply for a grant in 2018 for this project. In 2018, the budget allocates \$7,500 to provide design-engineering services for this project in order to apply for a grant to cover a portion of the construction costs of this project.

Line Item: Equipment
 2018 Budget: \$0
 2017 Budget: \$0
 Change: 0%
 Staff Explanation: No new equipment will be purchased in 2018.

Technology Fund – Revenues & Expenditures
2018 Budget: \$105,300 2017 Budget: \$92,600 Change: 13.7%

Line Item: All
 2018 Budget: \$105,300
 2017 Budget: \$92,600
 Change: 13.7%
 Staff Explanation: The City will allocate \$15,000 for the replacement of computers. The budget reflects purchasing updated software for the Police Department's LEIN program (\$8,000). The City is also transferring its e-mail server to the Cloud (\$8,400) and purchasing a small updated file server.

Motor Pool Fund – Revenues
2018 Budget: \$969,800 2017 Budget: \$960,000 Change: 1.0%

Line Item: Prior Year Fund Balance
 2018 Budget: (\$2,500)
 2017 Budget: (\$17,100)
 Change: (85.4%)
 Staff Explanation: The budget reflects a \$2,500 surplus in the Motor Pool Fund’s budget.

Motor Pool Fund – Expenditures
2018 Budget: \$967,300 2017 Budget: \$942,900 Change: 2.6%

Line Item: Gasoline, Motor Oil, Etc.
 2018 Budget: \$100,000
 2017 Budget: \$150,000
 Change: (33.3%)
 Staff Explanation: Fuel prices are lower than last year, and the City no longer purchases fuel for the LMTA vehicles.

Line Item: Equipment
 2018 Budget: \$222,000
 2017 Budget: \$198,000
 Change: 12.1%
 Staff Explanation: The City intends to purchase a new high ranger truck for the DPW (\$175,000), a new 4WD pickup for the DPW (\$25,000), and a new 2WD pickup for the DPW (\$22,000).

General Fund	2018	2019	2020
Revenues	\$ 7,870,100	\$ 5,908,600	\$ 5,924,500
Expenditures-All Other	\$ 7,938,300	\$ 5,953,400	\$ 5,704,000
Contribution to Major St.	\$ -	\$ -	\$ -
Contribution to Local St.	\$ -	\$ -	\$ -
Total Expenditures	\$ 7,938,300	\$ 5,953,400	\$ 5,704,000
Difference	\$ (68,200)	\$ (44,800)	\$ 220,500
General Fund Bal., Beginning of Year	\$ 1,688,736	\$ 1,620,536	\$ 1,575,736
General Fund Bal., End of Year	\$ 1,620,536	\$ 1,575,736	\$ 1,796,236
Percentage of Expenditures	20.4%	26.5%	31.5%
Percentage of Expenditures (excl. new fire station)	27.8%		
Major Street Fund	2018	2019	2020
Revenues-All Other	\$ 687,700	\$ 736,500	\$ 1,111,500
Contribution from General Fund	\$ -	\$ -	\$ -
Total-Revenues	\$ 687,700	\$ 736,500	\$ 1,111,500
Expenditures	\$ 534,000	\$ 604,600	\$ 975,000
Difference	\$ 153,700	\$ 131,900	\$ 136,500
Major Street Fund Bal., Beginning of Year	\$ 475,522	\$ 629,222	\$ 761,122
Major Street Fund Bal., End of Year	\$ 629,222	\$ 761,122	\$ 897,622
Percentage of Expenditures	117.8%	125.9%	92.1%
Local Street Fund	2018	2019	2020
Revenues-All Other	\$ 276,500	\$ 297,300	\$ 297,300
Contributions from General Fund	\$ -	\$ -	\$ -
Contributions from Major Street Fund	\$ 207,300	\$ 150,000	\$ 150,000
Total-Revenues	\$ 483,800	\$ 447,300	\$ 447,300
Expenditures	\$ 483,800	\$ 447,300	\$ 447,300
Difference	\$ -	\$ -	\$ -
Local Street Fund Bal., Beginning of Year	\$ 327,867	\$ 327,867	\$ 327,867
Local Street Fund Bal., End of Year	\$ 327,867	\$ 327,867	\$ 327,867
Percentage of Expenditures	67.8%	73.3%	73.3%

Water Fund	2018	2019	2020
Revenues	\$ <u>4,333,300</u>	\$ <u>2,454,200</u>	\$ <u>2,526,800</u>
<u>Water Maintenance</u>			
Expenditures-Operating (Employee)	\$ 299,200	\$ 304,100	\$ 308,600
Expenditures-Operating (Non-employee)	\$ 154,700	\$ 155,500	\$ 157,100
Expenditures-Capital	\$ 756,300	\$ 150,000	\$ 150,000
Expenditures-Debt Service	\$ 83,000	\$ 82,200	\$ 81,500
Total-Water Maint. Expenditures	\$ <u>1,293,200</u>	\$ <u>691,800</u>	\$ <u>697,200</u>
<u>Water Treatment Plant</u>			
Expenditures-Operating (Employee)	\$ 657,700	\$ 665,800	\$ 681,000
Expenditures-Operating (Non-employee, water tower maint.)	\$ 637,600	\$ 728,800	\$ 579,300
Expenditures-Capital	\$ 1,949,600	\$ -	\$ -
Expenditures-Debt Service	\$ 320,400	\$ 320,800	\$ 317,500
Total-Water Plant Expenditures	\$ <u>3,565,300</u>	\$ <u>1,715,400</u>	\$ <u>1,577,800</u>
Total-All Water Fund Expenditures	\$ <u>4,858,500</u>	\$ <u>2,407,200</u>	\$ <u>2,275,000</u>
Difference	\$ (525,200)	\$ 47,000	\$ 251,800
Cash Bal., Beginning of Year	\$ 1,449,255	\$ 924,055	\$ 971,055
Cash Bal., End of Year	\$ 924,055	\$ 971,055	\$ 1,222,855

Sewer Fund	2018	2019	2020
Revenues	<u>\$ 18,951,500</u>	<u>\$ 8,554,300</u>	<u>\$ 2,334,900</u>
<u>Sewer Maintenance</u>			
Expenditures-Operating (Employee)	\$ 132,300	\$ 134,300	\$ 136,700
Expenditures-Operating (Non-employee)	\$ 61,600	\$ 61,500	\$ 62,300
Expenditures-Capital	\$ 1,592,900	\$ 150,000	\$ 150,000
Expenditures-Debt Service	\$ 84,700	\$ 84,900	\$ 85,100
Total-Sewer Maint. Expenditures	<u>\$ 1,871,500</u>	<u>\$ 430,700</u>	<u>\$ 434,100</u>
<u>Wastewater Treatment Plant</u>			
Expenditures-Operating (Employee)	\$ 451,300	\$ 459,000	\$ 466,900
Expenditures-Operating (Non-employee)	\$ 1,065,900	\$ 1,055,600	\$ 671,600
Expenditures-Capital	\$ 12,010,500	\$ 5,915,700	\$ -
Expenditures-Debt Service	\$ 866,700	\$ 1,015,900	\$ 1,007,400
Total-Wastewater Plant Expenditures	<u>\$ 14,394,400</u>	<u>\$ 8,446,200</u>	<u>\$ 2,145,900</u>
Total-All Sewer Fund Expenditures	<u>\$ 16,265,900</u>	<u>\$ 8,876,900</u>	<u>\$ 2,580,000</u>
Difference	\$ 2,685,600	\$ (322,600)	\$ (245,100)
Cash Bal., Beginning of Year	\$ 568,423	\$ 3,254,023	\$ 2,931,423
Cash Bal., End of Year	\$ 3,254,023	\$ 2,931,423	\$ 2,686,323

Motor Pool Fund

	2018	2019	2020
Revenues	<u>\$ 969,800</u>	<u>\$ 985,000</u>	<u>\$ 1,000,400</u>
Expenditures-Operating (Employee)	\$ 349,000	\$ 353,900	\$ 359,500
Expenditures-Operating (Non-employee)	\$ 366,300	\$ 367,300	\$ 369,600
Expenditures-Capital (Equipment)	\$ 252,000	\$ 233,000	\$ 200,000
Total-Motor Pool Expenditures	<u>\$ 967,300</u>	<u>\$ 954,200</u>	<u>\$ 929,100</u>
Difference	\$ 2,500	\$ 30,800	\$ 71,300
Cash Bal., Beginning of Year	\$ 263,179	\$ 265,679	\$ 296,479
Cash Bal., End of Year	\$ 265,679	\$ 296,479	\$ 367,779

2010 BUDGET INDEX

General Fund Revenues	1 - 3
Mayor & City Council	4
Manager's Office	5
Clerks / General Accounting	6
Board of Review	7
Treasurer's	8
Assessor & Building Inspector	9
Elections	10
City Hall & Grounds	11
City Attorney	12
City Property Downtown	13
City Property Other	14
Cemetery	15
Board of Ethics	16
Police Department	17
Police Clerical / Police Reserves	18
Fire Department	19
DPW / Municipal Services	20
Sidewalk Construction	21
Street Lighting	22
Garbage & Rubbish	23
Planning Commission & Board of Appeals	24
Economic & Community Development	25
Parks	26
Beach Safety	27
Launching Ramps	28
Insurance & Bonds	29
Contribution to Other Funds / Misc. Contributions	30
Total General Fund Expenditures	30
Major Street Revenues	31
Major Street Expenditures	32 - 35
State Trunkline Expenditures	36 - 38
Total Major Street Expenditures	38
Local Street Revenues	39
Local Street Expenditures	40 - 43
Recreation Revenues & Expenditures	44 - 49
Senior Center Revenues & Expenditures	50 - 51
Building Authority Bond & Interest Fund	52
West Ludington Avenue Improvement Project	53
Building Rehab Revenues & Expenditures	54 - 55
DDA - Revenues & Expenditures	56 - 57
Cartier Park Campground	58 - 59
Rental Inspection	60 - 61
Water Plant Fund Revenues	62
Water Maintenance & Water Plant Expenditures	63 - 64
WWTP - Sewer Plant Fund Revenues	65
WWTP - Sewer Maintenance & Sewer Plant Expenditure	66 - 67
Municipal Marina Revenues & Expenditures	68 - 70
Technology Fund	71 - 72
Motor Pool Fund Revenues & Expenditures	73 - 74

GENERAL FUND 101
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - GENERAL FUND CODE - 101-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
3,749,999	3,803,802	3,839,200	3,727,496	403	Current Real & Pers Prop Taxes	3,619,600	3,673,800	3,749,200
78,139	80,961	79,600	80,633	425	Payment in Lieu of Taxes	80,400	95,000	95,000
21,062	26,305	15,900	15,921	437	Special Acts	16,700	16,900	17,100
0	0	0	271,300	441	Local Comm Stabilization	300,000	304,500	309,000
30,873	23,900	25,000	23,322	445	Penalties, Interest & Fees	35,000	35,000	35,000
15,904	7,706	7,800	0	447	Property Tax Admin Fees	7,800	7,800	7,800
3,895,976	3,942,673	3,967,500	4,118,672		TOTAL TAXES	4,059,500	4,133,000	4,213,100
83,677	84,081	84,000	40,706	452	Charter Comm Franchise Fees	81,400	81,400	81,400
4,500	4,500	4,500	2,250	452-100	Charter Comm Peg Channel	4,500	4,500	4,500
19,576	25,100	22,600	15,379	476	NonBusiness Lic. & Bldg Permits	20,000	20,000	20,000
107,753	113,681	111,100	58,336		TOTAL LICENSES & PERMITS	105,900	105,900	105,900
5,205	3,118	9,500	0	502	Federal Grant - Police	6,500	0	0
0	0	0	0	539	State Grant	0	75,000	0
4,000	0	1,000	0	543	MMRMA Grant	7,500	0	0
2,992	2,840	2,900	1,184	565	Act 302-Training Funds	2,900	2,900	2,900
604,652	616,677	600,000	327,756	574-100	Sales Tax - Constitutional	625,000	625,000	625,000
132,676	136,333	132,600	66,340	574-200	Sales Tax - Statutory	139,100	132,600	132,600
930	0	0	0	575	State Grants - Other	0	0	0
10,645	22,146	10,500	151	576	Liquor Licenses	12,500	12,500	12,500
25,000	25,000	25,000	25,000	580	Resource Officer - LAS	63,000	63,000	63,000
0	842	0	22,750	583	Grants	0	0	0
12,357	9,998	2,400	5,284	586-000	Contrib from Other Units	2,400	2,400	2,400
798,457	816,954	783,900	448,465		TOTAL INT'GOV'T REVENUES	858,900	913,400	838,400
1,610	1,450	1,000	1,800	608	Appeal Fees (Sp Land Use Appl)	1,500	1,500	1,500
7,983	19,405	17,000	18,903	626	Charges for Services Rendered	19,000	19,000	19,000
28,169	27,885	27,800	26,639	632	Fire Protection	26,600	26,600	26,600
31,900	34,450	28,700	27,850	634	Grave Openings	30,000	30,000	30,000
8,390	9,380	7,000	6,900	636	Foundations	8,800	8,800	8,800
14,000	31,261	19,000	19,690	638	Services Rendered - Police Dept.	19,300	19,300	19,300
32,750	18,100	20,000	16,250	643	Sale of Cemetery Lots	18,000	18,000	18,000
375	450	0	450	643-200	Sale of Columbarium Plaques/Urns	1,500	1,500	1,500
0	0	0	124	643-300	Sale of Memorial Trees, Plaques	0	0	0
100	160	0	30	644	Deed Transfers	0	0	0

GENERAL FUND 101
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - GENERAL FUND CODE - 101-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
1,000	454	300	126	650	Miscellaneous Sales	300	300	300
0	40,089	0	0	650-200	Contributions - Police	0	0	0
53,141	55,752	53,000	55,015	650-300	Sale of Refuse Stickers	50,000	50,000	50,000
420	1,020	0	0	650-500	Misc Scrap Metal	0	0	0
21,352	16,540	18,000	13,760	651	Boat Ramp - Seasonal	14,500	14,500	14,500
19,422	17,827	17,200	17,016	651-300	Boat Ramps - Loomis Street	18,000	18,000	18,000
4,843	5,161	4,900	3,250	651-400	Boat Ramps - Copeyon Park	3,800	3,800	3,800
225,455	279,385	213,900	207,803		TOTAL CHGS FOR SERVICES	211,300	211,300	211,300
16,045	16,383	17,000	9,068	658	Ordinances, Fines/Costs-Police	14,200	14,200	14,200
13,810	14,530	13,500	12,470	659	Parking Fines-Police	14,600	14,600	14,600
29,855	30,913	30,500	21,538		TOTAL FINES & FORFEITURES	28,800	28,800	28,800
1,233	1,185	900	1,061	665	Interest Earned-Perpetual Care	1,800	1,800	1,800
20,282	18,065	16,600	19,938	666	Interest Earned on Investments	26,600	26,600	26,600
1,800	1,800	1,800	1,800	668	Harbor View Lease	1,800	1,800	1,800
1,775	1,750	1,700	1,205	669	Facility Rental	1,500	1,500	1,500
45,727	46,350	50,000	20,147	673	Sidewalk Construction	50,000	50,000	50,000
526	484	400	0	674	Commissions-Telescopes	400	400	400
0	0	0	36	674-400	Sale of Calendars	0	0	0
0	87	0	0	675	Special Assessments	0	0	0
73	0	0	0	675-100	Special Assessments - Interest	0	0	0
71,416	69,720	71,400	44,187		TOTAL OTHER REVENUES	82,100	82,100	82,100
122,046	93,596	3,500	114,364	677	Reimbursements	3,500	3,500	3,500
8,573	11,822	8,500	2,648	677-600	Shop With A Cop	8,500	8,500	8,500
1,450	1,000	1,000	1,000	677-650	Water Safety Day - Police Dept	1,000	1,000	1,000
1,600	2,046	0	71	677-800	Private Contrib-Fire Dept	0	0	0
28,500	29,200	29,900	19,933	678-100	Admin.- Cont. From Major Sts.	30,600	31,300	32,000
17,700	18,100	18,500	12,333	678-200	Admin.- Cont. From Local Sts.	18,900	19,300	19,700
59,000	60,200	61,500	41,000	679	Admin.- Cont. From Motor Pool	62,800	64,100	65,400
45,800	46,800	47,800	31,867	680	Admin. Expenses - Marina	48,800	49,800	50,800
78,800	80,400	82,100	54,733	681	Admin. Expenses - Water	83,800	85,500	87,300

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - POLICE DEPARTMENT CODE - 101-301

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
847,401	883,651	861,600	553,084	702	Salaries & Wages	933,100	947,100	961,400
55,604	55,773	59,800	39,141	702-200	Salaries & Wages - SSCENT	60,700	61,700	62,700
28,198	21,182	24,300	9,302	704	Salaries & Wages - Part Time	9,000	9,000	9,000
0	0	0	0	705	Training	0	0	0
277,714	240,368	288,500	153,645	719	Fringe Benefits	325,700	330,600	335,500
18,383	15,198	19,900	9,617	719-04	Fringe Benefits - SSCENT	21,200	21,500	21,900
23,486	23,268	27,900	12,200	719-100	Health Insurance Reimbursement	26,500	26,500	26,500
4,107	5,267	3,000	1,057	719-200	Dental Reimbursement	4,000	4,000	4,000
19,155	19,529	24,000	6,975	740	Operating Supplies	14,000	14,000	17,500
213	573	500	3,356	740-100	SERT - Operating Supplies	5,500	500	500
1,609	1,002	1,000	600	740-200	Water Safety Supplies	1,000	1,000	1,000
8,547	11,822	8,500	0	740-300	Shop With a Cop	8,500	8,500	8,500
2,992	2,548	2,900	2,349	740-700	Act 302-Training Expenses	2,900	2,900	2,900
4,103	3,610	17,200	11,151	744	Clothing Allowance	4,000	4,000	4,000
0	0	0	0	751	Gasoline, Motor Oil	0	0	0
2,147	475	500	168	801	Professional Services	500	500	500
4,742	5,934	3,200	2,184	802	Contractual Services	3,200	3,300	3,300
1,685	475	600	811	820	Memberships & Dues	400	400	400
1,380	1,260	1,500	1,470	821	SOR Fees	1,500	1,500	1,500
180	1,858	1,400	1,620	835	Health Services	1,400	1,400	1,400
1,470	1,596	1,800	861	851	Radio Maintenance	1,800	1,800	1,800
3,532	3,761	3,600	2,088	853	Telephone	3,700	3,700	3,700
4,380	4,256	4,300	2,544	853-100	Cellular Phone	4,500	4,500	4,500
841	1,224	900	565	860	Transportation	900	900	900
6,006	3,647	5,000	5,081	864	Conferences & Workshops	5,000	5,000	5,000
0	200	500	0	880	Community Promotion	500	500	500
844	188	500	0	930	Repairs, Maint. & Supplies	1,200	1,200	500
93,410	101,500	103,600	71,086	943	Equipment Rental	105,700	107,900	110,100
0	7,285	100	3,381	956	Miscellaneous	100	100	100
16,409	18,945	19,400	12,933	969-600	Contribution to Technology Fund	27,400	43,000	21,300
4,800	35,087	0	0	977	Equipment	28,500	14,000	14,000
1,433,338	1,471,482	1,486,000	907,267		TOTAL POLICE DEPT. EXPENSES:	1,602,400	1,621,000	1,624,900

GENERAL FUND 101
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - FIRE DEPARTMENT CODE - 101-336

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
37	260	300	98	702	Salaries & Wages	300	300	300
100,453	106,286	111,100	47,126	704	Salaries & Wages - Firemen	115,900	115,900	120,700
405	0	2,000	0	704-900	Salaries & Wages - Education	2,000	2,000	2,000
10,546	10,735	11,200	9,638	719	Fringe Benefits	12,400	12,400	12,900
12,558	20,595	5,000	3,006	740	Operating Supplies	13,100	5,000	5,000
7,572	1,282	8,800	6,806	744	Clothing Allowance	4,000	4,000	4,000
1,663	1,468	2,000	1,023	751	Gasoline, Motor Oil	1,700	1,700	1,700
500	28,498	0	55,874	801	Professional Services	0	0	0
5,520	3,466	5,200	1,801	802	Contractual Services	4,600	4,600	4,600
725	725	900	725	820	Membership Dues	900	900	900
210	310	600	150	835	Health Services	500	500	500
1,645	460	700	0	851	Radio Maintenance	1,000	1,000	1,000
1,251	1,309	1,300	745	853	Telephone	1,300	1,300	1,300
858	649	600	351	853-100	Cellular Phone	600	600	600
863	290	800	222	860	Transportation	800	800	800
1,914	2,079	1,400	81	864	Conferences & Workshops	1,400	1,400	1,400
1,400	1,400	1,400	0	874	Retirement Benefits	1,200	1,200	1,200
5,008	5,309	5,700	2,352	874-100	Retirement - Deferred Comp.	5,900	5,900	6,200
1,503	1,169	1,500	195	880	Community Promotions	1,500	1,500	1,500
5,511	5,910	7,400	3,087	921	Utilities - Electric	6,400	5,600	5,800
3,402	2,977	5,000	1,651	923	Utilities - Heat/Gas	4,100	3,500	3,500
532	640	700	329	927	Utilities - Water	800	900	1,000
1,070	778	1,700	147	930	Repairs, Maint. & Supplies	1,700	500	500
0	151	0	30	943	Equipment Rental	0	0	0
0	75	300	0	956	Miscellaneous	0	0	0
28,169	27,885	27,800	26,639	960	Fire Runs & Protection	26,600	26,600	26,600
2,508	2,000	2,300	1,533	969-600	Contribution to Technology Fund	2,700	1,800	2,300
0	0	40,300	0	970-801	Capital Improvements - Profess Svc	26,400	0	0
0	0	1,619,500	70,204	970-802	Capital Improvements -Contract Svc	1,999,500	0	0
0	0	0	45,974	978	Land Acquisition	0	0	0
0	0	0	0	991	Principal	40,000	40,000	40,000
0	0	0	0	995	Interest	52,000	50,700	49,400
195,824	226,706	1,865,500	279,790		TOTAL FIRE DEPT. EXPENSES:	2,329,300	290,600	295,700

MAJOR STREETS 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENTS - CONST & SURFACING / SURFACE MAINT / SWEEPING & FLUSHING / SHOULDER MAINT
TREES & SCRUBS CODE - 451 / 464 / 466 / 467

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
					451 CONSTRUCTION / SURFACING			
49	33	0	0	802	Contractual Services	0	100,000	0
0	0	468,800	0	802-100	Contractual Services - Category F	0	0	0
11,854	0	0	0	802-300	Contractual Services - Sm Urban	0	0	468,800
894	0	0	0	802-400	Contractual Services - Bridge	0	0	0
8,830	0	0	0	821	Engineering	0	40,000	40,000
22,370	0	0	0	821-100	Engineering - Category F	0	0	0
0	0	0	0	970	Capital Improvements	0	0	0
43,996	33	468,800	0		TOTAL CONSTRUCTION AND SURFACING:	0	140,000	508,800
					464 SURFACE MAINTENANCE			
4,357	3,418	4,500	3,007	702	Salaries & Wages	3,900	4,000	4,100
801	2,291	3,200	872	719	Fringe Benefits	2,800	2,900	3,000
2,814	2,175	3,500	1,374	782	Road Materials & Supplies	3,500	3,500	3,500
0	0	600	0	801	Professional Services	0	600	0
5,443	20,000	20,000	0	802	Contractual Services	20,000	20,000	20,000
3,087	2,684	3,200	2,230	943	Equipment Rental	3,500	3,500	3,500
16,501	30,567	35,000	7,483		TOTAL SURFACE MAINTENANCE:	33,700	34,500	34,100
					466 SWEEPING & FLUSHING			
3,726	2,705	2,500	1,878	702	Salaries & Wages	2,300	2,400	2,500
2,388	1,817	1,800	594	719	Fringe Benefits	1,700	1,800	1,800
650	0	400	0	802	Contractual Services - Landfill	400	400	400
16,213	11,527	10,500	7,954	943	Equipment Rental	11,600	11,600	11,600
22,978	16,049	15,200	10,426		TOTAL SWEEPING AND FLUSHING:	16,000	16,200	16,300
					467 SHOULDER MAINTENANCE			
142	0	100	0	702	Salaries & Wages	100	100	100
92	0	100	3	719	Fringe Benefits	100	100	100
0	0	100	0	782	Road Materials & Supplies	100	100	100
39	0	100	0	943	Equipment Rental	100	100	100
273	0	400	3		TOTAL SHOULDER MAINTENANCE:	400	400	400

MAJOR STREETS (TRUNKLINES) 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENTS - CONSTRUCTION / SURFACE MAINT / SWEEPING & FLUSHING / TREES & SCRUBS
DRAINAGE / SIGNS CODES: 486 / 487 / 488 / 490 / 491

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
					486 CONSTRUCTION			
0	0	0	0	802	Contractual Services	0	0	0
0	0	0	0		TOTAL CONSTRUCTION:			
					487 SURFACE MAINTENANCE			
2,134	2,103	2,200	3,070	702	Salaries & Wages	3,600	3,600	3,600
1,387	632	1,600	974	719	Fringe Benefits	2,600	2,600	2,600
462	384	900	452	782	Road Materials & Supplies	900	900	900
25,000	0	0	0	802	Contractual Services	0	0	0
1,471	1,918	2,000	2,131	943	Equipment Rental	2,500	2,500	2,500
30,453	5,036	6,700	6,626		TOTAL SURFACE MAINTENANCE:	9,600	9,600	9,600
					488 SWEEPING & FLUSHING			
1,260	913	1,200	1,006	702	Salaries & Wages	1,100	1,100	1,100
819	651	900	279	719	Fringe Benefits	800	800	800
200	0	200	0	802	Contractual Services - Landfill	200	200	200
5,321	3,858	5,000	4,695	943	Equipment Rental	5,000	5,000	5,000
7,599	5,422	7,300	5,981		TOTAL SWEEPING & FLUSHING:	7,100	7,100	7,100
					490 TREES & SHRUBS			
410	0	100	53	702	Salaries & Wages	100	100	100
267	0	100	24	719	Fringe Benefits	100	100	100
0	0	100	20	782	Road Materials & Supplies	100	100	100
1,155	0	100	43	943	Equipment Rental	100	100	100
1,832	0	400	96		TOTAL TREES & SHRUBS:	400	400	400
					491 DRAINAGE			
2,086	177	100	107	702	Salaries & Wages	100	100	100
1,493	65	100	35	719	Fringe Benefits	100	100	100
164	150	100	106	782	Road Materials & Supplies	100	100	100
0	3,800	0	0	8,023	Contractual Services	0	0	0
7,673	73	100	167	943	Equipment Rental	100	100	100
11,416	4,266	400	415		TOTAL DRAINAGE:	400	400	400

MAJOR STREETS (TRUNKLINES) 202
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENTS - TRAFFIC SIGNALS / PAVEMENT MARKINGS / SHOULDER MAINT / WINTER MAINT / ADMIN /
CODES: 493 / 494 / 495 / 496 / 497 / 498

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
					493 SIGNS			
36	142	200	148	702	Salaries & Wages	200	200	200
(118)	51	200	51	719	Fringe Benefits	200	200	200
23	0	100	0	782	Materials & Supplies	100	100	100
109	149	100	180	943	Equipment Rental	100	100	100
50	342	600	378		TOTAL SIGNS:	600	600	600
					494 TRAFFIC SIGNALS			
0	0	0	0	702	Salaries & Wages	0	0	0
928	0	0	0	719	Fringe Benefits	0	0	0
2,484	4,574	4,700	2,917	921	Utilities - Electric	5,000	5,100	5,300
0	0	500	0	930	Signal Maintenance	0	0	0
0	0	0	0	943	Equipment Rental	0	0	0
3,412	4,574	5,200	2,917		TOTAL TRAFFIC SIGNALS:	5,000	5,100	5,300
					495 PAVEMENT MARKINGS			
0	0	0	9	702	Salaries & Wages	0	0	0
1	0	0	1	719	Fringe Benefits	0	0	0
0	0	0	0	782	Road Materials & Supplies	0	0	0
				802	Contractual Services	15,000	0	0
0	0	0	0	943	Equipment Rental	0	0	0
1	0	0	10		TOTAL PAVEMENT MARKINGS	15,000	0	0
					497 WINTER MAINTENANCE			
3,825	4,182	6,100	2,019	702	Salaries & Wages	4,500	4,500	4,500
2,476	2,804	4,300	1,146	719	Fringe Benefits	3,300	3,300	3,300
8,790	12,697	12,000	5,730	782	Road Materials & Supplies	10,000	10,000	10,000
7,887	7,595	12,000	3,888	943	Equipment Rental	10,000	10,000	10,000
22,978	27,277	34,400	12,783		TOTAL WINTER MAINT.	27,800	27,800	27,800

LOCAL STREETS 203
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENTS - CONST & SURFACING / SURFACE MAINT / SWEEPING & FLUSHING / SHOULDER MAINT
CODES: 451 / 464 / 466 / 467

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
					451 CONST. & SURFACING			
75,820	46,858	32,000	0	802	Contractual Services	0	95,400	93,600
26,710	10,695	0	0	821	Engineering Expense	0	0	0
0	0	0	0	970	Capital Improvements	0	0	0
102,530	57,553	32,000	0		TOTAL CONST. & SURFACING:	0	95,400	93,600
					464 SURFACE MAINTENANCE			
7,160	8,167	8,000	7,650	702	Salaries & Wages	8,100	8,300	8,500
4,583	5,474	5,600	2,669	719	Fringe Benefits	5,800	6,000	6,100
3,068	5,280	6,000	4,325	782	Road Materials & Supplies	6,000	6,000	6,000
15,860	24,019	20,000	0	802	Contractual Services	20,000	20,000	20,000
0	0	0	0	821	Engineering Expense	0	0	0
5,088	7,066	6,000	6,151	943	Equipment Rental	7,000	7,000	7,000
35,760	50,006	45,600	20,795		TOTAL SURFACE MAINT.	46,900	47,300	47,600
					466 SWEEPING & FLUSHING			
4,826	4,660	5,100	4,016	702	Salaries & Wages	4,600	4,600	4,600
0	0	0	0	704	Salaries & Wages - Part Time	0	0	0
3,085	3,141	3,600	1,220	719	Fringe Benefits	3,300	3,300	3,300
650	0	400	0	802	Contractual Services - Landfill	400	700	400
20,723	20,353	20,500	17,887	943	Equipment Rental	20,500	20,500	20,500
29,284	28,154	29,600	23,123		TOTAL SWEEPING AND FLUSHING:	28,800	29,100	28,800
					467 SHOULDER MAINTENANCE			
69	0	0	322	702	Salaries & Wages	0	0	0
58	0	0	42	719	Fringe Benefits	0	0	0
0	115	0	0	782	Road Materials & Supplies	0	0	0
18	0	0	153	943	Equipment Rental	0	0	0
146	115	0	517		TOTAL SHOULDER MAINT.	0	0	0

RECREATION 208
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2017, 2018, 2019
DEPARTMENT - RECREATION CODE: 208-000

2015	2016	2017 BUDGET	2017 THRU AUGUST		REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
56,440	0	0	0	583	Foundation Grant	0	0	0
12,313	12,328	12,300	0	585-001	Hamlin Township	12,300	12,300	12,300
1,375	1,470	0	0	585-002	Amber Township	0	0	0
10,030	10,000	10,000	10,000	585-003	Pere Marquette Township	10,000	10,000	10,000
2,500	2,500	2,500	0	585-004	Summit Township	2,500	2,500	2,500
0	0	0	0	651-051	Late Fees	300	300	300
2,800	1,993	2,800	2,648	102-651-101	Baseball & T-Ball-T-Shirts	3,200	3,200	3,200
0	0	1,000	1,610	102-651-102	Baseball & T-Ball-Participation Fees-Outside	1,600	1,600	1,600
0	0	0	20	102-651-103	Baseball & T-Ball-Participation Fees-Teams	0	0	0
0	0	0	75	102-651-677	Reimbursements	0	0	0
1,300	925	1,300	99	106-651-101	Softball-T-Shirts	1,600	1,600	1,600
0	0	300	560	106-651-102	Softball-Participation Fees-Outside	500	500	500
0	0	0	0	106-651-103	Softball-Participation Fees-Teams	0	0	0
1,500	1,530	1,500	0	111-651-103	Softball-Slow Pitch-Team Fees	900	900	900
1,600	0	0	0	112-651-103	Softball-Adult Fastpitch-Team Fees	0	0	0
0	0	0	0	112-651-103	Softball-Tournaments-Team Fees	0	0	0
1,818	1,281	1,000	1,232	120-651-101	Basketball-Boys-T-Shirts	1,500	1,500	1,500
0	0	200	280	120-651-102	Basketball-Boys-Participation Fees-Outside	200	200	200
0	0	1,200	1,490	120-651-103	Basketball-Boys-Participation Fees-Teams	1,500	1,500	1,500
1,000	712	600	0	125-651-101	Basketball-Girls-T-Shirts	1,100	1,100	1,100
0	0	100	0	125-651-102	Basketball-Girls-Participation Fees-Outside	200	200	200
0	0	400	0	125-651-103	Basketball-Girls-Participation Fees-Teams	500	500	500
1,380	920	1,200	480	130-651-104	Swimming-Moms&Tots-Individual Fees	1,200	1,200	1,200
0	0	0	35	130-651-102	Swimming-Moms&Tots-Outside Fees	100	100	100
558	0	0	0	131-651-104	Swimming-Adult Fitness-Individual Fees	0	0	0
12,599	11,230	10,500	8,155	132-651-102	Swimming-Child Lessons-Individual Fees	15,000	15,000	15,000
0	0	0	420	132-651-104	Swimming-Rec Swim Team-Participation Fees-Outside	600	600	600
0	0	100	140	133-651-102	Swimming-Rec Swim Team-Participation Fees-Outside	300	300	300
9,213	8,846	7,100	2,477	133-651-105	Swimming-Rec Swim Team-Program Fees	12,200	12,200	12,200
6,267	6,065	6,000	2,557	134-651-104	Swimming-Open Swim-Individual Fees	7,200	7,200	7,200
928	2,127	1,900	371	135-651-104	Water Aerobics-Individual Fees	1,200	1,200	1,200
0	0	0	0	140-651-102	Tennis-Participation Fees-Outside	0	0	0
8,336	6,975	0	0	140-651-105	Tennis-Program Fees-Individuals	0	0	0
160	740	0	140	141-651-102	Tennis-Jr. High-Participation Fees-Outside	100	100	100
2,185	1,343	1,300	1,200	141-651-105	Tennis-Jr. High-Program Fees-Individuals	1,300	1,300	1,300
0	0	100	385	142-651-102	Tennis Camp-Participation Fees-Outside	300	300	300
0	0	6,900	3,451	142-651-105	Tennis Camp - Program Fees-Individuals	3,400	3,400	3,400

RECREATION 208
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2017, 2018, 2019
DEPARTMENT - RECREATION CODE: 208-000

2015	2016	2017 BUDGET	2017 THRU AUGUST		EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
0	0	0	292	702-000	S&W-Full Time	0	0	0
0	0	0	20	719-000	Fringe Benefits	0	0	0
6,013	5,023	1,000	582	740-000	Operating Supplies	800	800	800
2,482	3,345	2,500	0	742-000	Pool Expenses	0	0	0
100	100	100	100	801-000	Professional Services	100	100	100
3,037	50	1,000	954	802-000	Contractual Services	0	0	0
299	0	0	0	900-000	Printing & Publishing	0	0	0
0	0	0	42	943-000	Equipment Rental	0	0	0
3,500	5,679	0	0	977-000	Equipment	0	0	0
18,761	14,467	14,300	9,299	100-704-000	S&W-Rec Director-Part Time	25,200	25,800	26,400
2,700	1,525	1,400	3,180	100-719-000	Fringe Benefits-Rec Director-Part Time	2,600	2,700	2,800
400	400	400	0	100-853-000	Telephone-Rec Director	400	400	400
0	2,985	3,000	0	100-860-000	Transportation-Rec Director	1,200	1,200	1,200
3,900	3,000	3,800	3,700	102-704-101	S&W Baseball & T-Ball-Supervisor	3,800	3,800	3,800
1,005	1,876	1,900	2,237	102-704-101	S&W Baseball & T-Ball-Officials	3,500	3,500	3,500
500	514	600	545	102-719-000	Fringe Benefits-Baseball & T-Ball	800	800	800
0	0	1,000	885	102-740-000	Operating Supplies-Baseball & T-Ball	1,000	1,000	1,000
2,738	3,690	2,800	2,280	102-744-000	T-Shirts-Baseball & T-Ball	2,500	2,500	2,500
1,750	1,500	1,500	750	106-704-101	S&W Softball-Supervisor	1,500	1,500	1,500
1,430	2,033	1,900	1,462	106-704-102	S&W Softball-Officials	2,300	2,300	2,300
400	372	400	214	106-719-000	Fringe Benefits-Softball	400	400	400
2,938	1,783	1,000	318	106-740-000	Operating Supplies-Softball	400	400	400
1,295	504	1,300	832	106-744-000	T-Shirts-Softball	1,300	1,300	1,300
0	0	0	0	110-704-102	S&W-Slow Pitch Softball-Officials	0	0	0
0	0	0	0	110-719-000	Fringe Benefits-Slow Pitch Softball	0	0	0
0	0	300	0	110-740-000	Operating Supplies-Slow Pitch Softball	100	100	100
200	0	0	0	111-704-101	S&W Softball-Adult Fastpitch Softball-Supervisor	0	0	0
937	0	0	0	111-704-102	S&W Softball-Adult Fastpitch Softball-Officials	0	0	0
200	0	0	0	111-719-000	Fringe Benefits-Adult Fastpitch Softball	0	0	0
0	0	0	0	111-740-000	Operating Supplies-Adult Fastpitch Softball	0	0	0

RECREATION 208
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2017, 2018, 2019
DEPARTMENT - RECREATION CODE: 208-000

2015	2016	2017 BUDGET	2017 THRU AUGUST		EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
0	0	0	0	112-704-102	S&W-Softball-Tournament Officials	0	0	0
0	0	0	0	112-719-000	Fringe Benefits-Tournaments	0	0	0
0	95	0	0	112-740-000	Operating Supplies-Tournaments	0	0	0
2,608	1,230	900	0	120-704-101	S&W-Basketball-Boys-Supervisor	1,000	1,000	1,000
0	2,500	1,300	2,374	120-704-102	S&W-Basketball-Boys-Officials	1,100	1,100	1,100
261	393	300	226	120-719-000	Fringe Benefits-Basketball-Boys	300	300	300
0	0	1,200	929	120-740-000	Operating Supplies-Basketball-Boys	1,200	1,200	1,200
0	2,283	1,000	0	120-744-000	T-Shirts-Basketball-Boys	1,200	1,200	1,200
0	0	900	0	120-802-000	Contractual Services-LASD	900	900	900
2,796	1,090	900	1,439	125-704-101	S&W-Basketball-Girls-Supervisor	1,000	1,000	1,000
0	1,718	1,100	297	125-704-102	S&W-Basketball-Girls-Officials	900	900	900
280	296	200	160	125-719-0000	Fringe Benefits-Basketball-Girls	200	200	200
0	0	600	0	125-740-000	Operating Supplies-Basketball-Girls	600	600	600
0	750	600	0	125-744-000	T-Shirts-Basketball-Girls	900	900	900
0	0	900	0	125-802-000	Contractual Services-LASD	900	900	900
556	355	500	340	130-704-101	S&W-Swimming-Mom&Tots-Supervisor	500	500	500
0	377	300	27	130-704-102	S&W-Swimming-Mom&Tots-Lifeguards	400	400	400
57	77	100	43	130-719-000	Fringe Benefits-Swimming-Mom & Tots	100	100	100
0	0	0	0	130-740-000	Operating Supplies-Mom&Tots	0	0	0
490	0	0	0	131-704-101	S&W-Swimming Adult Fitness-Instructor	0	0	0
0	53	0	0	131-704-102	S&W-Swimming-Adult Fitness-Lifeguards	0	0	0
49	6	0	0	131-719-000	Fringe Benefits-Adult Fitness	0	0	0
0	0	0	0	131-740-000	Operating Supplies-Adult Fitness	0	0	0
13,113	2,919	8,000	4,620	132-704-101	S&W-Swimming-Child Lessons-Instructor	5,500	5,500	5,500
0	5,434	600	791	132-704-102	S&W-Swimming-Child Lessons-Lifeguards	1,000	1,000	1,000
2,049	881	900	550	132-719-000	Fringe Benefits-Swimming-Child Lessons	700	700	700
0	0	0	0	132-740-000	Operating Supplies-Child Lessons	0	0	0
3,979	2,600	2,500	2,374	133-704-101	S&W-Swimming-Rec Swim-Supervisor	5,000	5,000	5,000
0	2,836	1,500	1,225	133-704-102	S&W-Swimming-Rec Swim-Lifeguards	2,800	2,800	2,800
398	573	400	341	133-719-000	Fringe Benefits-Swimming-Rec Swim	900	900	900

RECREATION 208
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2017, 2018, 2019
DEPARTMENT - RECREATION CODE: 208-000

2015	2016	2017 BUDGET	2017 THRU AUGUST		EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
0	0	0	1,392	133-740-000	Operating Supplies-Rec Swim	5,500	500	500
0	0	500	378	133-744-000	T-Shirts-Rec Swim	500	500	500
0	0	0	0	133-802-000	Contractual Services-LASD	0	0	0
25,633	10,400	10,400	7,511	134-704-101	S&W-Swimming-Open Swim-Pool Director	10,400	10,400	10,400
0	15,317	14,900	6,762	134-704-102	S&W-Swimming-Open Swim-Lifeguards/Pool Attendees	16,000	16,000	16,000
2,563	2,711	2,500	1,515	134-719-000	Fringe Benefits-Swimming-Open Swim	2,800	2,800	2,800
0	0	0	0	134-740-000	Operating Supplies-Open Swim	0	0	0
0	0	0	0	134-802-000	Contractual Services-LASD	0	0	0
2,205	1,332	1,000	0	135-704-000	S&W-Water Aerobics-Instructor	700	700	700
0	554	400	0	135-704-102	S&W-Water Aerobics-Lifeguards	200	200	200
220	199	200	15	135-719-000	Fringe Benefits-Water Aerobics	100	100	100
0	355	0	0	136-704-000	S&W-Swimming-Diving Team	0	0	0
0	37	0	0	136-719-000	Fringe Benefits-Diving Team	0	0	0
0	5,968	4,000	3,230	137-704-000	S&W-Swimming-Miscellaneous Programs	6,300	6,300	6,300
0	629	400	313	137-719-000	Fringe Benefits-Miscellaneous Programs	700	700	700
590	750	300	0	141-704-101	S&W-Tennis Jr. High-Supervisor	300	300	300
0	164	300	432	141-704-102	S&W-Tennis Jr. High-Assistants	500	500	500
59	96	100	48	141-719-000	Fringe Benefits-Tennis Jr. High	100	100	100
0	0	100	0	141-740-000	Operating Supplies-Tennis Jr. High	100	100	100
356	454	300	216	141-744-000	T-Shirts-Tennis Jr High	300	300	300
5,267	2,759	1,500	1,800	142-704-101	S&W-Tennis Camp-Supervisor	1,000	1,000	1,000
0	2,902	3,000	1,003	142-704-102	S&W-Tennis Camp-Assistants	1,000	1,000	1,000
527	597	500	289	142-719-000	Fringe Benefits-Tennis Camp	300	300	300
0	211	500	260	142-740-000	Operating Supplies-Tennis Camp	100	100	100
1,337	1,078	1,000	440	142-744-000	T-Shirts-Tennis Camp	500	500	500

RECREATION 208
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2017, 2018, 2019
DEPARTMENT - RECREATION CODE: 208-000

2015	2016	2017 BUDGET	2017 THRU AUGUST		EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
193	450	500	581	145-704-101	S&W-Volleyball-Supervisor	0	0	0
0	259	300	28	145-704-102	S&W-Volleyball-Officials	0	0	0
20	75	100	62	145-719-000	Fringe Benefits-Volleyball	0	0	0
0	0	0	0	145-740-000	Operating Supplies-Volleyball	0	0	0
0	300	300	225	145-744-000	T-Shirts-Volleyball	0	0	0
1,666	900	900	0	148-704-101	S&W-Wrestling-Supervisor	0	0	0
0	701	1,000	1,825	148-704-102	S&W-Wrestling-Officials	0	0	0
167	169	200	171	148-719-000	Fringe Benefits-Wrestling	0	0	0
0	0	200	132	148-740-000	Operating Supplies-Wrestling	0	0	0
0	180	200	375	148-744-000	T-Shirts-Wrestling	0	0	0
0	0	0	0	155-704-101	S&W-Martial Arts-Supervisor	0	0	0
0	0	0	0	155-719-000	Fringe Benefits-Martial Arts	0	0	0
0	105	300	113	155-744-000	T-Shirts-Martial Arts	0	0	0
0	0	0	0	150-704-101	S&W-Cheerleading-Supervisor	0	0	0
0	0	0	0	150-719-000	Fringe Benefits-Cheerleading	0	0	0
3,223	1,371	0	1,181	150-740-000	Operating Supplies-Cheerleading	0	0	0
0	0	800	417	150-744-000	T-Shirts-Cheerleading	0	0	0
13,465	24,524	18,900	21,864	156-704-101	S&W-Field Maintenance	12,900	12,900	12,900
1,546	2,626	1,900	1,975	156-719-000	Fringe Benefits-Field Maintenance	1,400	1,400	1,400
0	0	0	0	156-740-000	Operating Supplies-Field Maintenance	0	0	0
1,138	1,275	1,300	1,054	156-751-000	Gasoline & Motor Oil-Field Maintenance	1,300	1,300	1,300
1,929	11,776	5,300	3,000	156-802-000	Contractual Services-Field Maintenance	3,000	3,000	3,000
5,014	4,671	2,500	4,093	156-930-000	Repair & Maintenance-Field Maintenance	4,800	4,800	4,800
0	0	0	63	156-943-000	Equipment Rental	0	0	0
4,887	2,961	8,500	8,107	160-740-000	Fundraising Expenses	2,000	2,000	2,000
53,269	5,051	0	0	160-740-800	Foundation Expenses	0	0	0
0	0	0	0					
206,496	179,219	150,000	114,295		TOTAL RECREATION EXPENSES:	147,800	143,500	144,200

DDA - OPERATING FUND 493
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - DDA - OPERATING FUND CODE: 493-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
43,567	44,705	43,600	43,293	403	Taxes - 2 Mill	44,000	44,600	45,200
68,647	69,501	70,900	65,000	403-100	Tax Increment Financing	64,700	65,600	66,500
0	18	0	60	407	Delinquent Personal Property Tax	0	0	0
1,118	680	500	289	437	Industrial Facility Tax	200	200	200
0	0	0	7,676	441	Local Stabilization	9,200	9,300	9,400
0	0	0	0	445	Special Acts	0	0	0
200	175	200	175	650-700	Electronic Sign Revenue	100	100	100
2,928	4,907	3,700	3,625	651	Farmer's Market	3,600	3,600	3,600
1,295	976	500	1,092	666	Interest	900	900	900
0	1,000	0	0	676	Contribution from Others	0	0	0
0	2,931	1,000	5,550	676-100	Advertising Sales	1,000	1,000	1,000
2,693	494	0	513	694	Misc Revenues	0	0	0
0	0	0	200	694-130	Beautification of Downtown	0	0	0
0	6,718	6,900	14,548	694-140	Love Ludington Race Series	10,000	10,000	10,000
0	500	0	0	694-141	Small Business Saturday	0	0	0
10,148	7,116	9,300	9,795	694-150	Misc Rev-Friday Night Live	5,600	5,600	5,600
28,655	25,901	25,000	5,841	694-160	Misc Rev-Oktoberfest	25,000	25,000	25,000
21,899	25,626	22,300	2,510	694-170	Misc Rev-New Year's Eve	24,000	24,000	24,000
500	2,239	1,000	2,470	694-180	Misc Rev-St. Patrick's Day	2,400	2,400	2,400
1,800	0	0	0	694-190	Misc Rev-Movies in the Park	0	0	0
6,400	5,950	6,000	6,300	694-200	Misc Rev - Baby Badger	6,300	6,300	6,300
3,600	4,026	0	1,000	694-300	Donated Revenue	0	0	0
0	709	1,000	16,066	694-400	Misc Rev - South James St Event	0	0	0
0	46	0	0	694-500	Misc Revenue-Fees-Gift Certificat	0	0	0
193,449	204,220	191,900	186,003		TOTAL REVENUES	197,000	198,600	200,200
49,995	(14,438)	(19,100)	(66,020)		Prior Year Fund Balance	1,600	(45,500)	(43,100)
243,444	189,782	172,800	119,983		TOTAL DDA OPERATING REVENUES:	198,600	153,100	157,100

DDA - OPERATING FUND 493
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - DDA - OPERATING FUND CODE: 493-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
0	53	100	98	702	Salaries & Wages	200	200	200
33,200	33,900	34,600	25,067	703	Administrative Fees	37,300	40,100	43,000
27,307	30,004	29,900	19,601	704	Salaries & Wages - Part-time	30,500	31,200	31,900
2,867	3,030	3,000	1,518	719	Fringe Benefits	3,300	3,400	3,500
70,589	10,982	4,600	8,605	740	Operating Supplies	900	900	900
333	108	500	462	740-100	Supplies - Boat Train	500	500	500
0	2,897	4,600	6,795	740-140	Love Ludington Race Series	6,700	6,700	6,700
0	525	0	0	740-141	Small Business Saturday	0	0	0
12,951	13,888	14,300	11,431	740-200	Supplies-FNL	11,400	11,400	11,400
25,166	24,237	25,000	50	740-300	Supplies-Oktoberfest	14,100	14,100	14,100
17,394	18,271	13,900	696	740-400	Supplies-NYE	17,000	17,000	17,000
25	2,055	500	1,279	740-500	Supplies - St Patrick's Day	1,300	1,300	1,300
1,491	0	0	0	740-600	Movies in the Park	0	0	0
0	709	1,000	9,384	740-700	Supplies-James St Legacy Park	0	0	0
2,546	5,055	8,400	200	801	Professional Services	2,200	2,200	2,300
17,795	7,896	4,500	7,310	802	Contractual Services	8,500	5,700	5,700
9,000	9,000	0	0	802-100	Contractual Svc - Sidewalk	0	0	0
0	0	0	0	820	Membership Dues	0	0	0
492	1,500	1,800	836	853	Telephone	600	600	600
0	63	0	0	860	Transportation	0	0	0
8,351	9,962	9,500	11,375	900	Printing & Publishing	12,300	12,300	12,300
129	305	1,000	465	902	Farmer's Market	1,000	1,000	1,000
840	846	900	508	921	Utilities - Electric - Sign	900	1,000	1,100
730	0	0	0	930	Repairs, Maint. & Materials	0	0	0
150	1,606	0	2,636	956	Miscellaneous	3,000	3,000	3,000
11,200	11,200	11,200	11,200	967-1	Contribution to General Fund	0	0	0
888	990	0	0	968-100	Depreciation	0	0	0
0	700	700	467	969-600	Contribution to Technology Fund	900	500	600
0	0	0	0	977	Equipment	10,000	0	0
0	0	0	0	978	Land Acquisition	36,000	0	0
243,444	189,782	172,800	119,983		TOTAL DDA OPERATING EXPENSES:	198,600	153,100	157,100

WATER PLANT FUND 591
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - WATER PLANT FUND CODE: 591-556

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
365,178	391,303	370,500	249,564	702	Salaries & Wages	378,500	383,000	391,900
78,800	80,400	82,100	54,733	703	Administrative Expenses	83,800	85,500	87,300
0	561	1,400	280	704	Salaries & Wages - Part Time	1,400	1,400	1,400
286,692	310,025	258,800	164,932	719	Fringe Benefits	270,400	273,700	280,000
2,400	2,400	2,400	1,600	719-100	BC/BS Reimbursement	3,500	4,200	4,200
495	375	200	140	722-100	Licenses	400	200	200
67,774	95,421	107,000	38,782	740	Operating Supplies	99,000	101,400	104,000
28,833	8,922	79,200	22,821	801	Professional Services	26,200	52,800	14,200
225	246	200	199	801-100	CDL Drug / Alcohol Testing	200	200	200
38,909	21,133	130,000	108,477	802	Contractual Services	125,800	215,100	95,100
578	602	600	567	820	Membership & Dues	600	600	600
210	0	0	110	835	Health Services	200	0	0
6,134	6,198	6,200	3,169	853	Telephone	2,600	900	900
112	36	100	22	853-100	Cell phone	100	100	100
0	0	300	246	860	Transportation	300	300	300
1,270	265	2,200	741	864	Conferences & Workshops	2,200	2,200	2,200
28,003	28,219	27,900	27,923	910	Insurance & Bonds	28,000	28,000	28,000
138,426	150,145	155,800	81,087	921	Utilities - Electric	166,500	169,900	173,300
17,244	14,481	20,000	11,118	923	Utilities - Heat	20,000	20,000	20,000
20,615	18,206	18,000	2,204	930	Repairs, Maint. & Supplies	18,000	18,000	18,000
28,900	29,500	31,400	18,109	943	Equipment Rental	33,400	34,100	34,800
0	0	0	0	956	Miscellaneous Expenses	0	0	0
3,554	3,400	3,700	2,467	969-600	Contribution To Technology Fund	4,200	3,000	3,600
0	0	438,000	314,700	970-801	Capital Improvement-Professional	313,300	0	0
0	0	5,591,600	3,369,768	970-802	Capital Improvement-Contractual	1,636,300	0	0
0	0	0	0	977	Equipment	30,000	0	0
0	0	192,000	0	991	Principal	188,000	191,000	193,000
0	0	128,700	5,550	995	Interest	132,400	129,800	124,500
0	0	0	0	999	Agent Fees & Service Charge	0	0	0
1,114,352	1,161,838	7,648,300	4,479,309		TOTAL WATER PLANT EXPENSES:	3,565,300	1,715,400	1,577,800
668,939	639,150	2,744,000	1,829,189		TOTAL WATER MAINTENANCE EXPENSES:	1,293,200	691,800	697,200
1,783,291	1,800,988	10,392,300	6,308,498		TOTAL WATER PLANT & MAINTENANCE EXPENSES:	4,858,500	2,407,200	2,275,000

WASTE WATER TREATMENT PLANT FUND 592
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - WWTP FUND CODE: 592-527

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
245,775	241,257	255,600	152,146	702	Salaries & Wages	261,000	265,500	270,100
78,800	80,400	82,100	54,733	703	Administrative Expenses	83,800	85,500	87,300
201,741	214,051	178,500	87,230	719	Fringe Benefits	186,400	189,600	192,900
1,200	1,200	0	0	719-100	BC/BS Employee Reimbursement	0	0	0
0	0	100	96	722	CDL License	100	100	100
330	90	300	235	722-100	Licenses	300	300	300
100,289	118,270	129,300	73,701	740	Operating Supplies	134,500	129,900	133,400
38	0	0	0	782	Road Materials & Supplies	0	0	0
47,227	20,444	36,200	14,493	801	Professional Services	422,500	412,600	15,300
114	0	0	0	801-100	CDL Drug/Alcohol Testing	0	0	0
30,078	27,452	22,200	24,652	802	Contractual Services	29,300	37,600	38,500
355	505	500	450	820	Membership Dues	500	500	500
100	498	200	187	835	Health Services	200	200	200
2,946	2,764	3,000	1,544	853	Telephone	3,000	3,000	3,000
540	540	600	0	853	Cellular Telephone	600	600	600
1,831	3,193	2,600	330	864	Conferences & Workshops	2,800	2,800	2,800
28,003	28,219	27,900	27,923	910	Insurance & Bonds	28,000	28,000	28,000
60,277	60,098	62,400	66,291	921	Utilities - Electric - Lift Station	61,200	62,500	63,800
160,355	197,041	220,400	112,655	921-100	Utilities - Electric - WWTP	226,900	231,500	236,200
1,853	2,366	2,500	1,212	923	Utilities - Gas - Lift Station	2,500	2,500	2,500
5,058	3,156	5,100	2,170	923-100	Utilities-Gas- WWTP	5,100	5,100	5,100
1,473	1,060	1,100	789	927	Utilities - Water	1,300	1,400	1,500
16,983	13,679	16,500	21,138	930	Repairs, Maint. & Supplies	15,000	15,000	15,000
34,700	35,400	36,200	16,662	943	Equipment Rental	37,000	37,800	38,600
0	0	0	0	956	Miscellaneous	0	0	0
2,926	2,700	2,700	1,800	969-600	Contribution To Technology Fund	3,200	2,400	2,800
0	0	382,500	24,589	970-801	Cap Imp - Professional Svc	1,271,400	626,300	0
0	0	3,090,000	829	970-802	Cap Imp - Contractual Svc	10,739,100	5,289,400	0
0	0	10,000	0	977	Equipment	12,000	0	0
0	0	60,600	0	991-200	15 Bond Principal	448,200	448,200	448,200
0	15,600	54,600	0	995-200	15 Bond Interest	330,300	480,700	468,400
0	0	75,000	75,000	991-100	07 Bond: Principal	75,000	75,000	80,000
16,738	0	14,400	14,381	995-100	07 Bond: Interest	13,200	12,000	10,800
1,039,730	1,069,984	4,773,100	775,237		TOTAL WASTE WATER TREATMENT PLANT EXP:	14,394,400	8,446,200	2,145,900
411,213	427,573	2,240,300	1,571,464		TOTAL SEWAGE MAINTENANCE EXPENSE:	1,871,500	430,700	434,100
1,450,943	1,497,557	7,013,400	2,346,701		TOTAL WWTP & SEWAGE MAINTENANCE EXPENSES:	16,265,900	8,876,900	2,580,000

MUNICIPAL MARINA FUND 594
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - MUNICIPAL MARINA FUND CODE: 594-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
0	0	0	0	566-100	Waterways Grant-Preliminary Engineering Study	0	300,000	0
0	0	0	0	567-100	State Grant - Dredging	0	0	0
0	0	0	0	645	Apparel Sales	0	0	0
469	471	500	202	646	Pop Sales	500	500	500
5,982	6,025	5,700	2,156	647	Ice Sales	5,700	5,700	5,700
1,140	1,055	1,000	730	648	Pump Out Revenues	1,000	1,000	1,000
209	216	200	133	648-100	Holding Tank Supply Sales	200	200	200
289,462	263,014	250,000	204,898	649	Gas Sales	234,500	234,500	234,500
95,060	126,775	124,500	94,366	649-100	Diesel Sales	115,000	115,000	115,000
110	86	100	60	649-200	Oil Sales	100	100	100
6,690	9,423	8,800	3,842	649-300	Non Tax Fuel	8,200	8,200	8,200
291	232	200	215	650	Miscellaneous Sales	200	200	200
281	269	300	55	650-100	Telescope Sales	300	300	300
967	999	1,000	620	651	Laundry Sales	1,000	1,000	1,000
945	735	800	805	652	Sign Sales	800	800	800
210,737	188,262	202,200	214,858	653	Seasonal Boat Slip Rentals	214,300	214,300	214,300
600	200	0	100	653-100	Waiting List Application Fee	0	0	0
114,856	110,591	109,400	84,285	654	Transient Boat Slip Rentals	96,700	96,700	96,700
2,730	2,733	1,900	2,503	666	Interest Earned	4,500	2,000	2,000
1,669	1,297	0	0	677	Reimbursements	0	0	0
732,197	712,384	706,600	609,828		TOTAL REVENUES:	683,000	980,500	680,500
82,383	85,877	(8,500)	(153,003)		Prior Year Fund Balance:	(20,100)	278,200	(24,800)
814,580	798,261	698,100	456,826		TOTAL MUNICIPAL MARINA REVENUES:	662,900	1,258,700	655,700

MUNICIPAL MARINA FUND 594
EXPENDITURES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - MUNICIPAL MARINA FUND CODE: 594-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	EXPENDITURES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
46,285	48,583	49,100	32,132	702	Salaries & Wages	50,100	51,100	52,100
45,800	46,800	47,800	31,867	703	Administrative Expenses	48,800	49,800	50,800
68,243	78,578	71,000	56,482	704	Salaries & Wages - Part Time	72,000	72,000	72,000
40,978	45,424	41,200	35,568	719	Fringe Benefits	43,200	44,000	44,700
0	724	5,000	0	720	Unemp. Compensation	0	0	0
14,331	5,302	5,900	4,137	740	Operating Supplies	5,900	5,900	5,900
394	1,763	1,100	273	740-100	Ice	1,100	1,100	1,100
558	491	500	529	740-200	Pop	600	600	600
379	0	0	0	740-300	Sale Items	0	0	0
233	68	200	210	740-400	Holding Tank Supplies	0	200	0
894	1,342	1,500	825	744	Clothing Allowance	1,500	1,200	1,500
261,907	226,120	212,100	151,166	751	Gasoline	201,000	201,000	201,000
74,956	96,260	95,700	59,933	751-100	Diesel	89,100	89,100	89,100
0	10	0	0	751-200	Motor Oil	200	0	200
9,902	3,109	3,200	4,205	801	Professional Services	3,100	3,200	3,200
43,935	29,740	35,800	27,169	802	Contractual Services	30,100	23,600	23,600
18,520	2,750	9,000	7,085	802-100	Dock Repairs	12,000	12,000	12,000
450	250	500	250	820	Membership Dues	500	500	500
200	110	500	0	835	Health Services	500	500	500
7,326	7,839	6,300	883	853	Telephone & Television	6,300	6,300	6,300
540	540	600	225	853-100	Cellular Phone	600	600	600
0	0	300	0	860	Transportation	300	300	300
1,350	21,350	1,300	1,850	880	Community Promotion	400	400	400
846	1,776	1,500	1,352	900	Printing & Publishing	1,600	1,600	1,600
7,779	7,839	7,800	7,756	910	Insurance & Bonds	7,800	7,800	7,800
18,462	20,976	17,500	10,683	921	Utilities - Electric	21,000	21,500	22,000
1,879	1,417	2,400	1,124	923	Utilities - Heat/Gas	2,200	2,200	2,200
4,598	4,259	4,700	1,253	927	Utilities - Water	5,100	5,300	5,500

TECHNOLOGY FUND 650
REVENUE BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - TECHNOLOGY FUND CODE: 650-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
2,926	2,400	2,300	1,533	574-171	Contributions from City Council	3,700	1,000	2,800
4,390	3,500	4,100	2,733	574-172	Contributions from City Manager	5,100	3,000	4,000
9,616	9,200	9,300	6,200	574-173	Contributions from City Clerk	10,200	8,300	9,400
6,062	5,800	5,800	3,867	574-174	Contributions from City Treasurer	6,800	4,700	5,800
7,212	6,900	11,500	7,667	574-175	Contributions from City Assessor	7,300	5,700	6,600
16,409	18,945	19,400	12,933	574-176	Contributions from Police Dept	27,400	43,000	21,300
2,508	2,000	2,300	1,533	574-177	Contributions from Fire Dept	2,700	1,800	2,300
1,881	1,800	1,900	1,267	574-178	Contributions from Cemetery	2,900	2,100	2,500
1,181	1,100	1,100	733	574-179	Contributions from Comm Dev	1,300	900	1,100
0	700	700	467	574-180	Contributions from DDA	900	500	600
6,062	5,700	5,900	3,933	574-181	Contributions from Senior Ctr	8,100	4,700	6,300
3,554	3,400	3,700	2,467	574-182	Contributions from Water Dept	4,200	3,000	3,600
2,926	2,700	2,700	1,800	574-183	Contributions from Sewer Dept	3,200	2,400	2,800
2,926	2,800	2,900	1,933	574-184	Contributions from Marina	5,200	4,000	4,600
3,136	2,900	2,800	1,867	574-185	Contributions from Motor Pool	3,300	2,500	2,900
3,449	4,200	2,800	1,867	574-187	Contributions from Cartier Park	3,300	2,000	2,700
2,195	2,000	4,700	3,133	574-188	Contributions from DPW	2,600	1,400	2,000
2,299	2,200	2,300	1,533	574-189	Contributions from Water Maint	2,500	2,000	2,300
2,299	2,200	2,300	1,533	574-190	Contributions from Sewer Maint	2,500	2,000	2,300
732	700	700	467	574-191	Contributions from City Hall	900	500	600
700	700	3,400	2,267	574-192	Contributions from Assessor Rental Inspection	1,200	800	1,000
0	0	0	0	666	Interest Earned on Investments	0	0	0
82,464	81,845	92,600	61,733		TOTAL REVENUES:	105,300	96,300	87,500
0	0	(8,100)	32,960		Prior Year Fund Balance:	0	0	0
82,464	81,845	84,500	94,693		TOTAL TECHNOLOGY FUND REVENUES:	105,300	96,300	87,500

MOTOR POOL 661
REVENUES BUDGET
FISCAL YEAR ENDING - DECEMBER 31, 2018, 2019, 2020
DEPARTMENT - MOTOR POOL FUND CODE: 661-000

2015	2016	2017 BUDGET	2017 Thru AUGUST	CODE	REVENUES	2018 REQUESTED	2019 REQUESTED	2020 REQUESTED
0	0	0	0	539	State Grant	0	0	0
2,893	2,826	3,200	2,142	650	Miscellaneous Sales	2,800	2,800	2,800
916	831	300	814	666	Interest Earned	500	500	500
1,173	2,384	1,000	685	677	Reimbursements	1,000	1,000	1,000
105,232	17,848	0	0	677-100	Reim. - L.M.T.A.	0	0	0
13,490	11,782	12,000	7,380	677-200	Reim. - PM Twp	11,700	11,700	11,700
0	0	0	0	677-250	Reim. - Fire Dept	0	0	0
176	238	300	184	677-300	Reim. - Other	200	200	200
949	1,112	900	761	677-400	Reim. - Hamlin Twp	900	900	900
511,093	543,252	561,100	300,384	687-000	Rent - General Fund	573,000	584,900	596,900
92,395	71,594	87,100	41,361	687-100	Rent - Major Streets	87,000	87,000	87,000
0	37	0	287	687-110	Rent-Senior Center	0	0	0
91,671	121,621	121,000	81,153	687-200	Rent - Local Streets	123,000	123,000	123,000
4,200	10,231	6,300	6,300	687-250	Rent-Cartier Park	9,000	9,000	9,000
28,846	29,424	31,400	17,945	687-300	Rent - Water Plant	33,400	34,100	34,800
730	0	0	0	687-350	Rent - DDA	0	0	0
49,107	55,591	57,100	30,967	687-400	Rent - Water Maintenance	58,300	59,500	60,700
34,700	35,400	36,200	16,789	687-500	Rent - WWTP Fund	37,000	37,800	38,600
34,347	29,585	29,800	29,673	687-510	Rent - Sewage Maintenance	20,000	20,400	20,900
7,100	6,783	8,300	4,032	687-600	Rent - Marina Fund	8,500	8,700	8,900
0	0	0	0	687-700	Rent - Recreation Fund	0	0	0
1,367	2,537	2,000	942	694	Miscellaneous Revenues	1,500	1,500	1,500
0	9,066	2,000	1,500	695-100	Sale of Equipment	2,000	2,000	2,000
980,384	952,141	960,000	543,298		TOTAL REVENUES:	969,800	985,000	1,000,400
42,121	257	(17,100)	143,715		Prior Year Fund Balance:	(2,500)	(30,800)	(71,300)
1,022,505	952,398	942,900	687,012		TOTAL MOTOR POOL REVENUES:	967,300	954,200	929,100

CITY OF LUDINGTON

**THREE-YEAR
CAPITAL IMPROVEMENT
PROGRAM**

2018 - 2020

**CITY OF LUDINGTON
THREE YEAR
CAPITAL IMPROVEMENT PROGRAM
2018 – 2020**

- SUMMARY -

The following is a brief summary of the Three-Year Capital Improvement Program 2018 - 2020, which is only a projection of projects that may occur over the next three years.

Information has been obtained from department supervisors and other City staff members in reference to desired capital improvement projects/purchases and anticipated major maintenance & repair items (over \$5,000), which would be large expenditures to the City and have a life expectancy of at least three years. Funding has not been allocated for all Capital Improvement items in the proposed three-year budget but have been included as part of the Three-Year Program as possible projects that would be considered if funding were available.

Projects have been broken down into individual departments with estimated costs for each project/purchase along with how it would be financed. The determining factor as to whether or not these projects/purchases are completed will depend on the status of City finances at that time.

Examples of capital improvement items included in the Three-Year Capital Improvement Program are new buildings, extension of water and sewer lines, anticipated grant funds the City is planning on applying for, major equipment purchases, etc. Major maintenance items such as street resurfacing, roof repairs, etc. are also included.

The priority of these projects over the next three years will change. There will be projects that come up, which are a higher priority than projects already included in the existing three-year program. This is the reason why the program is updated on an annual basis.

If anyone has questions or concerns in reference to any project listed in the Three-Year Capital Improvement Program, please feel free to contact me.


John E. Shay
City Manager

CITY OF LUDINGTON
THREE - YEAR CAPITAL IMPROVEMENT PROGRAM
2018 - 2020

2018 PROJECTS

(Funding was allocated for these projects in the 2018 Budget.)

CITY PROPERTY DOWNTOWN

(General Fund)

1) Repair Sidewalks \$10,000

CEMETERY

(General Fund / Perpetual Care Fund)

1) Purchase a new Columbarium. \$35,000

POLICE DEPARTMENT

(General Fund / MMRMA Rap Grant)

1) Replace in-car audio/visual cameras (5 Vehicles) \$28,500

FIRE DEPARTMENT

(Rural Development Bond Funds & Proceeds from sale of property.)

1) Construction of a new Fire Department building. \$2,100,000
2) Purchase new APX Radios. \$6,100

DPW

(General Fund)

1) Replace sidewalks damaged by trees. \$6,000

SIDEWALK REPLACEMENTS PROGRAM

(General Fund)

1) Replace various sidewalks throughout City. \$109,000
(50/50 Program - Volunteer, Sale of Property & Trip Hazard

PARKS

(General Fund)

1) Purchase a riding aerator machine. \$9,400
2) Restore historical signs at Stearns Park. \$5,000
3) Install a drinking fountain at Rotary Park. \$5,000

*Painting of Maritime Park and Copeyon Park Picnic Shelters.
(The City will purchase the paint and find volunteers to do the painting.)

2018 Projects Continued ...

LAUNCHING RAMPS

(General Fund)

- | | |
|----------------------------------------------------|----------|
| 1) Dredge Loomis Street Boat Ramps. | \$10,000 |
| 2) Engineering for Copeyon Park Boat Ramp Repairs. | \$10,000 |

MAJOR STREETS

(Major Street Funding)

- | | |
|--------------------------------------------------------|----------|
| 1) Surface Maintenance - Hot Patching / Crack Sealing. | \$20,000 |
|--------------------------------------------------------|----------|

LOCAL STREETS

(Water & Sewer Rural Development Bond Funds)

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1) Surface Maintenance - Hot Patching / Crack Sealing. | \$20,000 |
| 2) Upgrade South Lakeshore Storm Sewer (Engineering & Construction) | \$136,700 |
| 3) Repave portions of Diana St., N.Washington Avenue, Ressigie St.,
N. Lavinia St., Pere Marquette St., N. James St. and Fifth St. | \$2,349,200 |
- Includes both engineering and construction costs.

WEST LUDINGTON AVENUE

(MI Grant \$300,00/Private Contrib. \$147,000/Prior Yr Fund Balance \$51,000)

- | | |
|--------------------------------------------------|-----------|
| 1) West Ludington Avenue Beautification Project. | \$498,000 |
|--------------------------------------------------|-----------|

DDA/DOWNTOWN DEVELOPMENT AUTHORITY

(DDA Fund)

- | | |
|-------------------------------------------------------------------------------------------|----------|
| 1) Purchase two trash containers w/compactors.
(Will be placed in James Street Plaza.) | \$10,000 |
|-------------------------------------------------------------------------------------------|----------|

CARTIER PARK CAMPGROUND

(Cartier Park Fund / Private Contributions)

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1) Upgrade 22 rustic sites with water & electrical services. | \$8,000 |
| 2) Purchase some new playground equipment. | \$3,500 |
| 3) Allocate funds to be set aside for construction of a new restroom.
(The City will also be applying for grant funds for #2 & #3.) | \$25,000 |

WATER MAINTENANCE

(Water Fund / Rural Development Bond)

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1) Replace water main, service lines and valves in various locations.
(Portions of Diana St, N. Washington Ave., Resseguie St., N. Lavinia St.,
Pere Marquette St. and M. James St. & Fifth St.) | \$756,300 |
| 2) Purchase of meters and hydrants as needed. | \$50,000 |

2018 Projects Continued ...

WATER TREATMENT PLANT

(Water Fund / Rural Development Bond Funds)

- | | |
|------------------------------------------------------------------------------------------------------------------|-------------|
| 1) Third year of a three-year plan to upgrade Water Treatment Plant.
(Includes engineering and construction.) | \$1,949,600 |
| 2) New radio equipment to replace phone equipment to communicate
with the remote sites. | \$30,000 |

SEWER MAINTENANCE

(Sewer Fund / Rural Development Bond Funds)

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1) Replace sanitary sewer mains under portions of various streets.
(Diana St., N. Washington Ave., Ressigue St., N. Lavinia St.
Pere Marquette St. & N. James St. & Fifth St.)
(Includes both engineering and construction costs.) | \$1,592,900 |
| 2) Relocation of the sewer outfall pipe.
(Includes both engineering and construction costs.) | \$591,500 |

WASTEWATER TREATMENT PLANT (SEWER PLANT)

(Sewer Fund / Rural Development Bond Funds)

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1) Upgrade Wastewater Treatment Plant & Rath Ave. Lift Station.
(This project will take 18-24 months to complete.)
(Includes both engineering and construction costs.) | \$12,010,500 |
| 2) Purchase new sample flow metter for IPP. | \$12,000 |

MUNICIPAL MARINA

(Marina Fund)

- | | |
|---------------------------------------------------------|----------|
| 1) Engineering costs for 2019 dock replacement project. | \$7,500 |
| 2) Dock Repairs. | \$12,000 |

TECHNOLOGY

(Technology Fund)

- | | |
|--------------------------------------------|----------|
| 1) Replace computers. | \$15,000 |
| 2) Software Update MS Office/Outlook. | \$9,200 |
| 3) Update Police Department Lein Software. | \$8,000 |
| 4) Replace small file server. | \$8,400 |

MOTOR POOL

(Motor Pool Fund)

- | | |
|----------------------------------------------------------------|-----------|
| 1) Replace gas & diesel fuel pumps, including concrete island. | \$30,000 |
| 2) Purchase | \$222,000 |
| High Ranger (Existing one is a 2002) | \$175,000 |
| 4WD Pickup Truck (Replace #1 DPW Supt. Truck) | \$25,000 |
| 2WD Pickup Truck w/plow (Replace #31) | \$22,000 |

2019 PROJECTS

*Funding has not been allocated for all the following projects in the project 2019 & 2020 Budgets. If the City receives more revenues than expected, those funds and possibly grant funds could be used to do some additional Capital Projects.

(*) Funding has been allocated in the projected budgets for these projects.

CITY HALL & GROUNDS

(General Fund)

- 1) Purchase a new phone system for City Hall. \$25,000
(The existing system is over 25 years old.)

CITY PROPERTY DOWNTOWN

(General Fund)

- *1) Downtown Sidewalks Repairs. \$5,000

CITY PROPERTY OTHER

(General Fund Financing)

- 1) Construct a new warehouse at DPW site on First Street. \$175,000

CEMETERY

(General Fund / Perpetual Care Fund)

- *1) Create a Cremation Garden near columbariums. \$10,000
2) Pave some gravel roads at the Cemetery. \$20,000

POLICE DEPARTMENT

(Tech Fund)

- *1) Replace 5 in-car laptop computers. \$25,000

SIDEWALKS

(General Fund)

- *1) Replace Sidewalks at various locations. \$109,000

PARKS

(General Fund/American Legion Fund Raising)

- 1) New playground equipment at American Legion /Blodgett Park. \$30,000
2) Irrigation System at Maritime Park / Loomis Street Boat Ramps. \$10,000

2019 Projects Continued ...

LAUNCHING RAMPS

(General Fund / MNRTF Grant Funds)

- *1) Repairing the concrete boat launch ramp at Copeyon Park. \$100,000
(Apply for a 50/50 or 75/25 matching grant for this project.)

MAJOR STREETS

(Major Street Fund)

- *1) Microseal Madison Ave. between Ludington Ave. & First Street. \$100,000
- *2) Surface Maintenance - Hot Patching & Crack Sealing. \$20,000

LOCAL STREETS

(Local Street Fund)

- *1) Surface Maintenance - Hot Patching & Crack Sealing. \$20,000
- *2) Resurface various streets. \$95,400

RECREATION

(Recreation Fund)

- 1) Replace press box/concession stand on diamond #1 at Oriole Field. \$8,000
- 2) Replace press box on diamond #3 at Oriole Field. \$4,000

CARTIER PARK

(Cartier Park Fund)

- *1) Purchase new playground equipment. \$5,000
- *2) Allocate funds to be set aside for construction of new restroom. \$25,000

WATER MAINTENANCE

(Water Plant Fund)

- *1) Replace various water lines. \$150,000
(Includes engineering & construction costs.)
- *2) Purchase meters & Hydrants. \$50,000

SEWER MAINTENANCE

(Sewer Fund)

- *1) Replace various sewer lines. \$150,000
(Includes engineering & construction costs.)

WASTEWATER TREATMENT PLANT - SEWER PLANT

(Sewer Fund)

- *1) Continue with plant upgrade project. \$5,915,700
(Includes engineering & construction costs.)

2019 Projects Continued ...

MARINA

(Marina Funds / Waterways Grant Funds)

*1) Replace "C" Dock 607,500

In addition do onshore site work, electrical upgrade & fire suppression.

*2) Dock Repairs. \$12,000

MOTOR POOL

(Motor Pool Fund)

*1) Purchase Equipment. \$233,000

Purchase new street sweeper. \$195,000

(Current sweeper is a 2002.)

Purchase Chevy Tahoe for Police Dept. \$38,000

(Pursuit rated vehicle.)

(Will replace a 2011 Tahoe.)

2020 PROJECTS

ELECTIONS

(General Fund)

- *1) Purchase six new laptops. \$3,300
- 2) Document Management System. \$20,000

CITY PROPERTY DOWNTOWN

(General Fund)

- *1) Sidewalks Repairs. \$5,000

CEMETERY

(General Fund / Perpetual Care Fund)

- 1) Pave roads within cemetery. \$20,000
- 2) Water line improvements within cemetery. \$10,000

POLICE DEPARTMENT

(General Fund)

- 1) Lidar Speed Measuring Device. \$3,500

SIDEWALKS

(General Fund)

- *1) Repair sidewalks at various locations. \$190,200

PARKS

(General Fund)

- 1) Install sidewalk from parking lot to playground at Copeyon Park. \$8,000
- 2) Install irrigation system at Copeyon Park. \$20,000
- 3) Resurface shuffleboard courts at Stearns Park. \$18,000

LAUNCHING RAMPS

(General Fund)

- 1) Construct new fishing pier at Copeyon Park. \$50,000
- 2) Rebuild docks. \$20,000

MAJOR STREETS

(Major Street Fund / Small Urban Grant Funds)

- *1) Resurface various major streets. \$508,800
(Includes engineering and construction costs.)
- *2) Surface Maintenance - Hot Patching and Crack Sealing. \$20,000

2020 Projects Continued ...

LOCAL STREETS

(Local Street Fund)

- *1) Surface Maintenance - Hot Patching & Crack Sealing. \$20,000
- *2) Resurface various streets. \$93,600

CARTIER PARK

(Cartier Park Fund)

- 1) Allocate funds to be set aside for construction of new restroom. \$25,000
- 2) Pave roads. \$70,000

WATER MAINTENANCE

(Water Plant Fund)

- *1) Purchase meters & hydrants. \$50,000
 - *2) Replace water lines in various locations. \$150,000
- (Includes engineering & construction costs.)

SEWER MAINTENANCE

(Sewer Fund)

- *1) Replace sewer lines in various locations. \$150,000
- (Includes engineering & construction costs.)

MARINA

(Marina Funds)

- *1) Dock Repairs. \$12,000

TECHNOLOGY

(Tech Funds)

- *1) Purchase replacement computers. \$15,000

MOTOR POOL

(Motor Pool Fund)

- *1) Purchase Equipment \$200,000
 - Replace Front End-Loader.
 - Refurbish or replace plow truck.